

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Wednesday 20th September 2017

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, B Havard, P Lloyd, V Mackie, H Quinlan, C Saunders, J Simons and M West.

NOTICE OF MEETING

You are hereby summoned to attend the Annual Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 26th September 2017 commencing at 7:30pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence
- 2. DECLARATION OF INTEREST**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
- 3. MINUTES**
The Minutes of the Council Meeting held on 25th July 2017 need to be agreed and signed as a correct record.
- 4. MATTERS ARISING**
Please see update sheet attached to the agenda.
- 5. POLICE REPORT**
To receive the Police report, if available.
- 6. WARD COUNCILLOR REPORT**
A report will be received from Ward Cllr Cooper, if available.
- 7. FINANCES & POLICY**
 - (a) Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to August and September 2017. A full list will be presented at the meeting.
 - (b) Precept Request** – Confirmation has been received from Herefordshire Council that the precept request from the Parish Council is expected by 31st December 2017.
 - (c) Audit for Year Ending 31st March 2017** – The accounts for 2016/17 have been certified.

(d) **Cloud Option** – To consider the quotation received from the parish sector IT providers to provide cloud hosting for the Parish Council's documentation.

(e) **Data Protection** – To receive a brief overview of the forthcoming changes in the law.

(f) **Age UK Hereford Request** – To consider a grant request from this organisation.

8. PLANNING MATTERS

(a) **Planning** – To discuss planning applications received from Herefordshire Council since the previous meeting. Please see agenda update.

(b) **Gadbridge Road** – To receive an update on this development if available.

(c) **Neighbourhood Plan Update** – To receive an update if available.

9. WEBSITE WORKING GROUP

Work has been completed on the village website. The Parish Council website is still being developed.

10. PARISH MATTERS

(a) **Defibrillator** – To receive an update.

(b) **CCTV** – To receive an update.

(c) **Newsletter** – The Autumn edition has been agreed and sent to the printers.

(d) **Play Area/Skate Park** – To receive an update on the play area inspection and plans to consult local youngsters on the proposed skate park.

11. HIGHWAY MATTERS

To consider/receive an update on the following Highway Matters:

- Community Speedwatch – To receive an update;
- Highway Repairs/Potholes – To note highway defects that need addressing.
- Footpath update – Cllr Ware to report.

12. CORRESPONDENCE

To receive the following correspondence:

- Community First E-Bulletin – August & September 2017;
- Rural Hub Newsletter – August and September 2017;
- HALC Information Corner – August 2017;
- Pembridge NDP (consultation up to 25/09/17);
- Minerals & Waste Local Plan (consultation up to 06/10/17);
- Public Rights of Way Consultation (consultation up to 10/11/17);
- Community Health & GP Practice Services consultation information;
- Invitation to attend the "Tackling Loneliness" Conference on 14th October 2017;
- Councillors Seminar, Herefordshire Council, Shirehall on 28th September 2017 @6.30pm;
- Boundary Commission (consultation up to 17/10/17).

13. DATE OF NEXT MEETING

The next meeting of the Council will be held on Tuesday 24th October 2017 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

WEOBLEY PARISH COUNCIL

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 25th July 2017 commencing at 7:30pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, B Havard, P Lloyd, V Mackie and H Quinlan,

ALSO PRESENT: Ward Cllr Cooper, PCSO Allford and one member of the public.

PUBLIC OPEN SESSION

One member of the public was present. Representations were received from the family currently on Weobley Common. Cllr Cooper confirmed that he had received a number of complaints and Herefordshire Council had been requested to instigate the process of moving the Traveller family on. Herefordshire Council had confirmed that it had carried out a welfare assessment of the family, although this was denied by Mr Noland. Cllr Ware had also visited the site and met the family following complaints received.

The Land Agent had been instructed to oversee the matter and would be responsible for triggering court proceedings for formal eviction, if required. Legal procedures would commence week beginning 31st July 2017. Weobley Parish Council and the Police indicated their support to find an alternative site for the family.

34/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from the Cllrs C Saunders, J Simons and M West.

35/17 DECLARATION OF INTEREST

There were no Declaration of Interest made.

36/17 MINUTES

Council **RESOLVED** that the minutes of the Council Meeting held on 27th June 2017 be agreed and signed as a correct record.

37/17 MATTERS ARISING

The update report presented was noted. The following items were considered:

- The Chair had been in touch with the owner of the Post Office who would keep the Parish Council updated on the sale of the business;
- The LEADER Funding opportunity was noted. A draft project to promote local tourism in Weobley would be developed over the summer. This would include installation of an electrical supply at the Rose Garden, cycling infrastructure, information boards, signage and interpretation panels;
- The Quotation received from the Lengthsman to reduce the tree at 23 Bearcroft at a cost of £320 was accepted. The resident would be contacted.

38/17 POLICE REPORT

The following report was noted:

- A number of crimes had been detected including the criminal damage at Hopelands and the theft of metal at Burtonwood;
- The CCTV cameras were operating effectively and providing evidence that was helping to detect various crimes;
- The investigation into the arson attack of the playground bench was proceeding;
- The school would be monitored through the school holidays;
- Speedwatch had commenced with two operations taking place on 18th and 25th July 2017;
- It was agreed to make residents aware that the "Slow Down" wheelie bin stickers were now available. An article would be included in the Summer Newsletter;
- A poor response had been received regarding the Neighbourhood Watch scheme.

39/17 WARD COUNCILLOR REPORT

The report from Ward Cllr Cooper had been considered under Public Open Session.

40/17 FINANCES & POLICY

Accounts Outstanding and Financial Statement – Council **RESOLVED** to approve the payment of accounts for July 2017 amounting to £2,289.62 inclusive of VAT. An additional payment of £15 inclusive of VAT to Portland Garage was also approved.

It was further agreed to give Mr Sharpe, internal auditor, £30 in Marks & Spencers Vouchers for completing the 2016/17 Internal Audit.

41/17 PLANNING MATTERS

- (a) **Planning** – Council noted that no planning applications had been submitted to Herefordshire Council since the previous meeting.
- (b) **Gadbridge Road** – Council noted that drainage works and the provision of a water supply to the development was currently being undertaken.
- (c) **Neighbourhood Plan Update** – Draft policies had now been developed and were being assessed by Data Orchard.

42/17 WEBSITE WORKING GROUP

Content was currently being developed for the Parish Council and Community websites. It was hoped that this work would be completed by the end of the summer recess ready for launch in September 2017.

43/17 PARISH MATTERS

- (a) **Defibrillator** – Council was presented with a range of options regarding the future siting of the defibrillator. The defibrillator was currently located in the Telephone Box but the cabinet, which required electricity to keep the defibrillator and pads above a certain temperature in the winter, was not compatible with the BT specifications. It had previously been located at the library and the Doctors Surgery. Following consideration it was **RESOLVED**:
 - To move the existing equipment to the Village Hall where it could be connected to the mains electrical supply;
 - Investigate the purchase of a new BT compliant defibrillator and cabinet to be located in the telephone box;
 - To update Council on progress at its next meeting in September.

The quotation to redecorate and refurbish the telephone box received from the Lengthsman was considered but it was agreed to obtain two further quotations. Costs for both new glass and Perspex would be requested.

- (b) **Signage** – A meeting of the Working Group would be arranged.
- (c) **CCTV** – It was agreed to seek advice on potential additional sites to install CCTV in the village.
- (d) **Summer Newsletter** – A draft Newsletter had been distributed and a number of typos had been identified and would be corrected. The following items would be included;
 - Speeding concerns;
 - Speedwatch update;
 - School crossing update;
 - Parking outside the Post Office

It was agreed to print a separate A4 insert with all the proposed surveys to make it easier to respond. Permission would be sought to have a collection box at the Village Shop.

It was further agreed to discuss the option to install cycle racks in the village on the next agenda.

(e) Play Area/Skate Park – The following update was noted:

- The bench destroyed in the arson attack had a £250 insurance excess. It was hoped that compensation could be secured following a potential prosecution;
- The mower was currently being adjusted and a new CCTV camera purchased;
- The final two logs for the trail had been purchased and would be installed soon.

The following skate park update was noted:

- A consultation would be carried out at the school on 20th October 2017 with a further event being held at the Village Hall on the 21st October 2017;
- Unfortunately the proposed hiring of skate ramps was too expensive and would not be pursued;
- The suggestion to take a group of young people to a skate park facility at either Newton Farm or Hereford was currently being considered;
- Ideas around the design and development would be discussed with members of the Working Group.

Thanks were extended to Cllr Breen for all his work to date on this project.

(f) Revised Code of Conduct – Following discussion Council **RESOLVED** to formally adopt the revised Code of Conduct.

44/17 HIGHWAY MATTERS

The following Highway Matters were noted:

- School Crossing Point Request – The School was currently liaising with Herefordshire Council regarding a school patrol.
- Community Speedwatch – An initial training session had been completed and two speedwatch events had taken place to date. Consideration was being given to extending the roads where Speedwatch could be undertaken.
- Highway Repairs/Potholes – The following items would be addressed:
 - It was agreed to obtain a response regarding the poor quality of the resurfacing works recently undertaken. The matter had been raised but no response received to date;
 - Clearance of the path and hedge along the chicken run;
 - Clearance of footpath and hedge in Kington Road near the junction (Footpath WX41) which is in a very poor state;
 - Seek clarification as to why the tarmac path in Market Pitch had not been resurfaced along with the other areas of the road;
 - Concern was expressed regarding the overgrown ivy in Bearcroft. Cllr Lloyd would make enquiries.
- Speeding Issues – An update would be included in the next newsletter.
- Bell Square Car Park – This would be included in the LEADER grant fund application.
- Footpath update – All the footpaths in the village had been mowed over a two and a half day period. Improved signage was discussed and would be considered in the future.

45/17 CORRESPONDENCE

To following correspondence received was noted:

- Community First E-Bulletin – July 2017;
- Rural Hub Newsletter – July 2017;

- HALC Information Corner – July 2017;
- Flytipping update, Herefordshire Council;
- Welsh Water improvements, Hereford (to be included in the next newsletter)
- Tour of Britain which would be going through the County on 10th September 2017

46/17 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 27th September 2017 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN. Cllr Breen gave his apologies.

There being no other business the Chair thanked Members for their attendance and closed the meeting at 9.43pm.

CHAIR:

DATE: