

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Tuesday 21st February 2017

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, B Havard, P Lloyd, V Mackie, H Quinlan, C Saunders and M West.

NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 28th February 2017 commencing at 7:30pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **CO-OPTION**
No election has been called. Council is required to co-opt a Councillor as soon as possible.
4. **MINUTES**
The Minutes of the Council Meeting held on 24th January 2017 need to be agreed and signed as a correct record.
5. **MATTERS ARISING**
Please see update sheet attached to the agenda.
6. **POLICE REPORT**
To receive the Police report, if available.
7. **WARD COUNCILLOR REPORT**
A report will be received from Ward Cllr Cooper, if available.

8. FINANCES & POLICY

- (a) **Accounts Outstanding** – To approve the payment of accounts relating to February 2017. A full list will be presented at the meeting.
- (b) **Mapping Systems** – To consider a mapping system. Please see update report.
- (c) **Library, Museum and Public Convenience** – To note that these buildings have now formally been transferred over to Weobley Parish Council from Herefordshire Council. The buildings have been insured.

9. PLANNING MATTERS

- (a) **Planning Matters** – To discuss planning applications received from Herefordshire Council. Please see update report. To receive an update regarding the Gadbridge Road development and correspondence from HC regarding the Discharge of Conditions.
- (b) **Neighbourhood Plan Update** – To receive an update, if available.
- (c) **New Development** – To note that the name of the new development on Hereford Road adjacent to the Methodist Chapel will be called Garbett's Orchard,. The name has been accepted by Herefordshire Council and reflects the history of the site over the last century.

10. WEBSITE WORKING GROUP

To receive a recommendation from the Working Group regarding the development of both a Parish Council and a Community website. Three quotations have been received.

11. PARISH MATTERS

- (a) **Defibrillator** – An update will be provided, if available.
- (b) **Signage** – To receive a report from the Working Group.
- (c) **Post Office Relocation** – To receive an update, if available.
- (d) **Vandalism/Meeting with the Police** – To receive an update following recent vandalism following the meetings recently held with the Police. A CCTV report will be circulated in due course. Council is requested to:
 - Consider the purchase, in principle, of a suitable system. Cost is approximately £1,000;
 - Consider allocating funds for the repair of vandalism.
- (e) **Community Litter Pick** – To receive an update on arrangements for the litter pick.
- (f) **Lengthsman/P3 Annual Plan** – To agree the Annual Plan. A copy will be presented.
- (g) **Gritting of Streets** – Balfour Beatty gritting crews are experiencing significant issues with parked cars in the village of Weobley. The gritting lorry has on several occasions been unable to access the road outside the Londis Shop in Portland Street due to the number of vehicles parked on both sides of the carriageway. As a result each time the lorry cannot make it through the out of hours crews have been deployed to hand grit this road.

- (h) **Annual Play Inspection** – Last year the cost of the Play Inspections was £50.60 + vat (£60.72). This year the price is £58.60 with no vat. The inspections would be carried out by Terry Gordon in May 2017.
- (i) **Village Hall Committee** – To consider the nomination of a Parish Council representative to sit on the Village Hall Management Committee

12. HIGHWAY MATTERS

To consider/receive an update on the following Highway Matters:

- Community Speedwatch – To receive an update;
- Bell Square Car Park – The Chair will provide an update to Council;
- Western Power – To receive an update on cabling works being carried out;
- Footpath update – Cllr Ware to report;
- Hedge Laying, southern border of Play Area – Cllr Ware is obtaining quotations.

13. CORRESPONDENCE

To receive the following correspondence:

- Herefordshire Council Waste Consultation – Closing date is 3rd March 2017. Link is <https://www.herefordshire.gov.uk/environmental-protection/waste-management/waste-costs-consultation>
- Community First E-Bulletin February 2017;
- HALC Information Corner;
- The Great British Spring Clean;
- Rural Hub Newsletter;
- HCPRE Study Day – 4th March 2017 at Amestry Village Hall

14. DATE OF NEXT MEETING

The next meeting of the Council will be held on Tuesday 28th March 2017 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

WEOBLEY PARISH COUNCIL

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 24th January 2017 commencing at 7:30pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), C Breen, B Havard, P Lloyd, V Mackie, H Quinlan, C Saunders and M West.

ALSO PRESENT: Ward Cllr Cooper, PCSO Ellis, PCSO D Boden and one member of the public.

OFFICER PRESENT: P Russell (Clerk to the Council)

PUBLIC OPEN SESSION

There was one member of the public present who was interested in hearing an update on the recent anti-social behaviour experienced in Weobley.

89/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr M Ware.

Council noted the receipt of the resignation from Mr Ben Corbett. This would be submitted to Electoral Services, Herefordshire Council, and the procedure to fill the vacancy would commence.

90/19 DECLARATION OF INTEREST

There were no Declarations of Interest made.

91/16 MINUTES

Council **RESOLVED** that the minutes of the Council Meeting held on 22nd November 2016 be agreed and signed as a correct record.

92/16 POLICE REPORT

Council agreed to move the Police report forward. The following report was received:

- The Safer Neighbourhood Team covered 28 parishes in the area;
- A number of reports via email, the 101 service and verbally had been received. These had been collated to help identify the potential crimes that had been committed;
- The meeting was urged to use the 101 service as this generated a crime number;
- 8 crimes had been recorded between 5th and 23rd January 2017. Discussions indicated that a number more had been committed but had not been officially reported;
- The crimes ranged from criminal damage to theft from motor vehicles and dwellings;
- Due to the current trend Weobley had been identified as a priority for the Police who were actively investigating the crimes reported as well as undertaking increased patrols of the area;
- It was agreed that the Chair would collate and report the crimes identified that had not been officially reported. Details would include the cost of the loss or damage;
- The Crime Stoppers number enabled those who wanted to remain anonymous to report crimes witnessed;
- The next PACT surgery in Weobley would take place on 23rd February 2017 from 9:30 to 10:30am. A further property marking session would also be arranged;
- It was confirmed that litter and fly tipping should be reported to Herefordshire Council. If a crime had been committed then the police could become involved;
- It was agreed to arrange a meeting as soon as possible with the West Mercia Crime Prevention Advisor to discuss a number of matters including the legal requirements related to CCTV installation especially with regard to Data Protection requirements;
- Concerns were expressed regarding potential parking hazards that may occur following the relocation of the post office. Parking enforcement was the responsibility of Herefordshire

Council as it is now a civil offence rather than a criminal offence. However, the Police are empowered to deal with any obstructions and to advise drivers to park safely

The Police were thanked for their attendance.

93/16 WARD COUNCILLOR REPORT

Ward Cllr Cooper presented the following report:

- The success of securing and relocating the Post Office for the village was acknowledged;
- There appeared to be no outstanding controversial planning applications except the proposals for Gadbridge Road;
- Cllr Cooper agreed to liaise with Western Power to ensure that the resurfacing works undertaken following the works being carried out were of a high standard.

Council thanked Cllr Cooper for his report.

94/16 MATTERS ARISING

The following matters arising were noted:

- It was agreed to begin collating a newsletter to be published in Spring. Copy deadline would be 24th March 2017, submission to the printers by 31st March 2017 with the newsletter being distributed in the first and second weeks of April 2017;
- Graffiti has been daubed on the Pump House. It was agreed to inform Welsh Water and chase up the proposed transfer;
- It was agreed to obtain a quotation to reset the cobbles in the High Street;
- The Lamppost had now been disconnected and was in the process of being refurbished;
- It was noted that an additional sweep to clear leaves had been requested by the Locality Steward.

95/16 FINANCES & POLICY

- (a) **Accounts Outstanding** – Council approved the payment of outstanding accounts outlined below relating to January 2017 amounting to £3,831.21 inclusive of VAT. It was noted that a number of accounts remained outstanding including the Christmas Lights electricity refund which had still to be calculated and the defibrillator pads had been ordered but an invoice not yet received.
- (b) **Budget and Precept 2017/18** – Council considered the Budget and precept recommendations developed by the Finance Committee for 2017/18.

Following consideration it was proposed by Cllr Havard, seconded by Cllr Breen and **RESOLVED** to request a precept of £18,069 from Herefordshire Council for 2017/18. It was further agreed to confirm whether a TV licence was required at the Library.

- (c) **Scout Grant Request** – Following consideration Council **RESOLVED** to award a grant of £150 to the 1st Weobley Scout Group. Following discussion of possible community projects it was noted that the Scouts and Cubs would be carrying out a litter pick on Castle Green and it was suggested that they could be asked to fill sandbags and help tidy the car park. It was agreed that the Chair would meet the Scout Leader and discuss options.

96/16 PLANNING MATTERS

- (a) **Gadbridge Road Development** – To discuss a formal response to this planning application following the meeting with the developers on 12th January 2017 and the public drop in consultation on 16th January 2017.

APPLICATION: P163963

SITE: Land north of Gadbridge Road, Weobley, Herefordshire

DESCRIPTION: Reserved Matters following 132924/O for landscaping, appearance, layout and scale.

RESPONSE: Council **RESOLVED** to submit the full response developed by Cllr Anderson.

Council further **RESOLVED** to submit the following S106 requests in order of priority:

- To connect the Village Hall to the mains drainage network;
- To carry out highway resurfacing in the main village centre to help meet the increased traffic movements that will be generated by the development. The street order of priority is as follows:
 - Market Pitch from High Street to junction with Back Lane;
 - Bell Square to junction with Back Lane;
 - Back Lane;
 - Broad Street;
 - Portland Street.
- To invest in additional highway safety infrastructure. The main priorities are as follows:
 - Management of congestion issues in Gadbridge Road;
 - Management of speeding issues at village entrances e.g. Speed Indicators;
 - Pedestrian crossing to serve the schools to improve the safety of pupils;
- To provide additional funding to significantly improve the play area to the rear of the Village Hall which will directly serve the new estate.

(b) Planning – Planning – It was **RESOLVED** to submit the following comments to Herefordshire Council:

APPLICATION: P170057

SITE: Anchor Hold, Meadow Street, Weobley HR4 8QS

DESCRIPTION: Proposed two storey extension to rear.

COMMENT: No objection.

(c) Neighbourhood Plan Update – Council noted that from January, the new support officer would be Stephanie Kitto who could be contacted on Stephanie.Kitto@herefordshire.gov.uk

97/16 WEBSITE WORKING GROUP

The Working Group had met prior to Christmas with Mr Frost who had developed an initial proposal for the two sites. This was welcomed by Members and the feedback was positive. A further quotation would be sought and once received a decision would be made so that the project could move forward.

98/16 PARISH MATTERS

- (a) Defibrillator** – Council noted that the new pads had been ordered but that no further news regarding the proposed electrical supply transfer had been received. The Council had agreed to adopt a further kiosk and pupils from both schools were being asked for ideas regarding future uses.
- (b) Signage** – The Working Group continued to work on various options and were seeking external funding to help fund new notice boards at Bell Square and the Village Hall car parks. Consideration was also being given to gateway signage into the village.
- (c) Post Office Relocation** – It had been confirmed that the post office would be relocating on 3rd March 2017. It was agreed to monitor car parking at the new location and report any issues.
- (d) Vandalism** – This matter had already been discussed with the Police. It was agreed to put an alert on to the website encouraging people to contact Crime Stoppers or 101 to report future incidents.

It was agreed to defer discussion regarding the repair and replacement of the vandalised property until the next meeting so that members could meet with the Crime Prevention Officer.

- (e) **Community Litter Pick** – The litter pick had now been arranged to coincide with the National Spring Clean event. It would take place on Friday 3rd March 2017 to enable the school to be involved. The Scouts and Cubs would also be involved.
- (f) **Marches Freight Survey** – Council considered the response drawn up by the Chair and **RESOLVED** that it be submitted.

99/16 HIGHWAY MATTERS

The following update was noted:

- Community Speedwatch – The scheme had not been fully processed as yet by the Police;
- Western Power – Council noted that the work would take approximately 15 weeks to complete;
- Footpath update – A metal kissing gate at Folly Lane could be relocated to discourage fly tipping. It was reported that the fence that ran along the town ditch from Bearcroft to the Church had collapsed. The Chair would visit the site;
- Hedge Laying, southern border of Play Area – Cllr Ware was in the process of obtaining quotations. It was agreed that this be funded from the proceeds from the bonfire.
- There were some wobbly kerbstones reported at the entrance of The Paddocks. Balfour Beatty would be notified.

100/16 CORRESPONDENCE

The receipt of the following correspondence was noted:

- Email received regarding New Year's Eve fireworks – The incident had occurred on private land;
- Work had commenced in Castle Green by Garnstone Estates following Natural England's request to clear vegetation from Castle earthworks. The work had been delayed but was now progressing;
- Public Conveniences – It was agreed to defer the suggestion received to provide a secure donations box at the toilets to help defray costs;
- Travellers' Sites Development Plan drop-in session at Hereford Town Hall on Monday 6 February from 4-7pm;
- Neighbourhood Planning Newsletter Issue 14;
- HALC Info Corner and Training Courses;
- Community First E-Bulletin December 2016;
- HARC Spring Newsletter 2017;
- Western Power distribution launch of new severe weather bulletin;
- Rural Hub Newsletter.

101/16 DATE OF NEXT MEETING

Council noted that the next ordinary meeting of the Council would be held on Tuesday 28th February 2017 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no other business the Chair thanked Members for their attendance and closed the meeting at 10:02pm.

CHAIR:

DATE: