

WEOBLEY PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Tuesday 15th May 2018

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders, J Simons and M West. (One Vacancy)

NOTICE OF MEETING

You are hereby summoned to attend the Annual Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 22nd May 2018 commencing at 7:30pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

- 1. ELECTION OF CHAIR FOR 2018/19**
Nominations to be invited for the position of Chair. If more than one nomination is received then an election will be held immediately. The Declaration of Acceptance of Office will be received following election.
- 2. ELECTION OF VICE CHAIR FOR 2018/19**
Nominations to be invited for the position of Vice Chair. If more than one nomination is received then an election will be held immediately. The Declaration of Acceptance of Office will be received following election.
- 3. APOLOGIES FOR ABSENCE**
To receive apologies for absence
- 4. DECLARATION OF INTEREST**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
- 5. MINUTES**
The Minutes of the Council Meeting held on 20th March, 27th March and 17th April 2018 need to be agreed and signed as a correct record. A copy of the APM draft minutes (26th April 2018) are also attached for information.

6. MATTERS ARISING

Please see update sheet attached to the agenda.

7. POLICE REPORT

To receive the Police report, if available.

8. WARD COUNCILLOR REPORT

A report will be received from Ward Cllr Cooper, if available.

9. FINANCES & POLICY

(a) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to April and May 2018. A full list will be presented at the meeting.

(b) **Annual Governance Statement** – To formally adopt the Annual Governance Statement relating to the 2017/18 financial year.

(c) **End of Year Accounts** – To formally adopt the End of Year Accounts for the 2017/18 financial year.

(d) **Risk Management** – Please see the attached Risk Register for approval.

(e) **Internal Auditor** – To consider the appointment of the internal auditor for 2018/19.

10. STANDING ORDERS AND FINANCIAL REGULATIONS

To review and adopt Standing Orders and Financial Regulations for 2018/19.

11. INSURANCE COVER

To review the Annual Insurance provision and approve payment. Renewal is £1,087.10.

12. COUNCIL COMPLAINTS PROCEDURE

To review the Parish Council's Complaints Procedure.

13. DATA PROTECTION & FREEDOM OF INFORMATION

To adopt the Data Protection policy, data breach and Subject Access Request procedures and review the Parish Council's Freedom of Information policy. To note that new email addresses have been ordered.

14. MEETING SCHEDULE

To adopt the Parish Council's meeting scheduled for the following year:

Tuesday 26 th June 2018	Tuesday 27 th November 2018	Tuesday 26 th March 2019
Tuesday 24 th July 2018	Tuesday 22 nd January 2019	Tuesday 23 rd April 2019 APM
Tuesday 25 th Sept 2018	Tuesday 26 th February 2019	Tuesday 28 th May 2019 APCM
Tuesday 23 rd Oct 2018		

15. PLANNING MATTERS

(a) **Planning** – To discuss planning applications received from Herefordshire Council.

(b) **Gadbridge Road (P163963)** – To receive an update regarding the lighting scheme proposed.

(c) **Land off Burtonwood, Weobley** – To receive an update if available.

(d) **Neighbourhood Plan Update** – To receive an update if available.

16. PARISH MATTERS

(a) **Defibrillator** – To receive an update if available.

(b) **Post Office** – To receive an update if available.

(c) **Play Area/Skate Park** – To receive an update on the play area and plans for a new skate park.

17. HIGHWAY MATTERS

(a) **Lighting in the Village** – To note that correspondence has been received in response to the Parish Council's plans to improve street lighting in the centre of the village.

(b) **Footpath update** – Cllr Ware to report.

(c) **Lengthsman/P3** – To receive an update.

18. CORRESPONDENCE

To receive the following correspondence:

To receive the following correspondence:

- Community First E-Bulletin – May 2018;
- Rural Hub Newsletter – May 2018;
- HARC Information Corner/Training – May 2018;
- Advertise you event on WISH
- Road Closures update

19. DATE OF NEXT MEETING

The next meeting of the Council will be held on Tuesday 26th June 2018 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

WEOBLEY PARISH COUNCIL

Minutes of the Weobley Parish Council Extraordinary Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 20th March 2018 commencing at 7:30pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), M Ware (Vice-Chair), C Breen, B Havard, P Lloyd, H Quinlan, C Saunders, J Simons and M West

OFFICER PRESENT: Clerk to the Council.

109/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr V Mackie (Holiday).

110/17 DECLARATION OF INTEREST

There were no Declarations of Interest made.

111/17 WEOBLEY NEIGHBOURHOOD DEVELOPMENT PLAN

Council received an in-depth overview of the Draft Weobley Neighbourhood Development Plan (NDP) prior to it being submitted to Herefordshire Council to undergo the Regulation 14 process.

The following items were noted:

- The timetable with an expected referendum date in July or August 2018;
- The contents, structure and layout of the Plan;
- Consultations undertaken to date;
- Vision and objectives;
- The policies which are divided into the following sections;
 - Strategy for Sustainable Development within the Parish;
 - Community Facilities, Amenities and Services;
 - Parish Environment, Character and Heritage;
 - Housing Development;
 - Supporting Business and Rural Enterprise;
 - Traffic and Transport;
- Policies map;
- Delivering the Plan;
- Appendices.

The following list of Policies had been included in the Weobley NDP:

POLICY NUMBER	TITLE
	<i>Strategy for Sustainable Development within the Parish</i>
WEO1	Promoting Sustainable Development
	<i>Community Facilities, Amenities and Services</i>
WEO2	Facilities and Services
WEO3	Protection of Local Green Space
WEO4	Protection of Amenity Open space, Sports and Recreational Facilities
WEO5	Sewerage and Sewage Treatment Infrastructure
WEO6	Contributions to Community Facilities
	<i>Parish Environment, Character and Heritage</i>
WEO7	Protecting Heritage Assets Area
WEO8	Development within Weobley Conservation Area
WEO9	Conserving the Landscapes and Scenic Beauty of the Parish
WEO10	Enhancement of the Natural Environment
WEO11	Storm Water Drainage

WEO12	Sustainable Design
WEO13	Design and Appearance – Buildings Outside the Weobley Conservation Area
WEO14	Renewables and Low Carbon Energy
	<i>Providing New Homes</i>
WEO15	Housing Development in Weobley Village
WEO16	Housing Sites in Weobley Village
WEO17	Meeting Housing Needs
WEO18	Affordable and Intermediate Homes
	<i>Supporting Business and Rural Enterprise</i>
WEO19	Whitehill Park Industrial Estate
WEO20	Weobley Village Centre
WEO21	Working from Home
	<i>Traffic and Transport</i>
WEO22	Traffic measures within the Parish
WEO23	Highway Design Requirements

Council expressed its thanks to the Members of the Steering Group who had been involved in developing the Plan for all their hard work over the last four years.

It was proposed by Cllr Ware, seconded by Cllr Lloyd and unanimously **RESOLVED** that the Draft Weobley Neighbourhood Development Plan be submitted to Herefordshire Council under Regulation 14, subject to the agreed amendments.

The Steering Group would now work with Data Orchard Ltd to amend and finalise the plan as agreed prior to submitting it to Herefordshire Council to commence the Regulation 14 consultation.

112/17 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 27th March 2018 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no other business the Chair closed the meeting at 8:45pm.

CHAIR:

DATE:

WEOBLEY PARISH COUNCIL

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 27th March 2018 commencing at 7:30pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), M Ware (Vice-Chair), C Breen, B Havard, P Lloyd, V Mackie, C Saunders, J Simons and M West.

ALSO PRESENT: Ward Cllr Cooper and 3 members of the public.

OFFICER PRESENT: Clerk to the Council.

PUBLIC OPEN SESSION

Three members of the public were present. It was confirmed that tree works would be undertaken to the two trees to the rear of 22-23 Bearcroft in the next few weeks now that permission had been granted.

113/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr H Quinlan.

114/17 DECLARATION OF INTEREST

There were no Declarations of Interest made.

115/17 MINUTES

Council **RESOLVED** that the minutes of the Council Meeting held on 27th February 2018 be agreed and signed as a correct record.

It was agreed to ask Yvonne Coleman, S106 Officer, Herefordshire Council, to establish whether any S106 funding had been allocated for Weobley library either from the Gadbridge Road or any other applications as investment was required. Mr Banks, Planning Officer, would also be asked to clarify what had been included in the revised S106 agreement.

116/17 MATTERS ARISING

The update report presented was noted. The following items were considered:

- A site meeting would be held on 13th April 2018 at the Pump House;
- Cllr Lloyd would continue to organise the repainting of the telephone box;
- An update regarding the Victorian lamppost was noted. Once power had been restored it was likely that the Lengthsman would be required to reset the trip switch;
- A number of blocked gulleys in the village were identified and would be reported to the Locality Steward for action;
- It was noted that the Speedwatch initiative was going to close down;
- It was noted that the works to the trees in Bearcroft would be undertaken as soon as practicable.

117/17 POLICE REPORT

Council received the apology from the new PCSO, Stephanie Annette. It was agreed to invite her to attend the Annual Parish Meeting.

118/17 WARD COUNCILLOR REPORT

Cllr Cooper had submitted a Ward Councillor report which was noted. Matters currently being dealt with included issues relating to the new LED lighting, the possibility of providing additional reflectors or diffusers at the parish council's cost to improve the light spread and the post office.

It was agreed to undertake a review of the street lighting in the centre of Weobley on 3rd April 2018 at 8pm.

119/17 FINANCES & POLICY

- (a) **Accounts Outstanding and Financial Statement** – Council **RESOLVED** to approve the payment of accounts for March 2018 amounting to £5,931.96 inclusive of VAT, as listed below:

PAYEE	SERVICE	CHEQUE	TOTAL
Data Orchard CIC	Weobley NDP	1416	£1,083.60
Cllr Lloyd	Expenses (Morrisons)	1417	£20.75
RBL - Weobley Branch	Grant	1418	£100.00
P Russell	Salary Mar 18	1419	£252.99
HMRC Cumbernauld	TAX/NHI	1419	£63.20
P Russell	Clerk's Expenses Mar 18	1419	£40.26
P Russell	Glasdon bin	1419	£100.91
Herefordshire Council	Library Rates 2018/19	1420	£1,368.00
Richard Mills	Victorian Light	1421	£742.80
Richard Mills	Pothole repairs	1421	£916.80
Richard Mills	General Maintenance	1421	£75.00
Upper Bridge Enterprises	Websites x 2	1422	£510.00
West Mercia Energy	Library/Toilets	DD	£558.66
West Mercia Energy	Library/Toilets	DD	£98.99
			£5,931.96

- (b) **GDPR** – Council noted that new General Data Protection Regulations, or GDPR, would be coming into force on 25th May 2018. Council would need to adopt a Data Protection Policy, data breach processes, develop various privacy notices and appoint a Data Protection Officer.

Following consideration Council **RESOLVED** to provide the Clerk and each Council member with a weobleyparishcouncil.org.uk email addresses at a cost of £11 each plus VAT. The total cost would be £110 + VAT.

120/17 PLANNING MATTERS

- (a) **Planning** – It was agreed to submit the following comments to Herefordshire Council:

APPLICATION: P180379

SITE : Land adjacent Victoria Cottage Ledgemoor, Weobley HR4 8RJ

DESCRIPTION: Proposed 3 bedroom detached house and garage.

COMMENT: Noted

APPLICATION: P180524

SITE : Garbutts Orchard, Weobley HR4 8SW

DESCRIPTION: Application for variation of condition 2 of planning permissions 162498 & 171778. For plot 2 garage design changes and air source heat pumps added to each house.

COMMENT: No objection

APPLICATION: P174660

SITE : Garbutts Orchard, Weobley HR4 8SW

DESCRIPTION: Proposed alterations to approved house (plot 5) and to create hobby room above double garage, with 2 conservation roof lights and timber staircase to side.

COMMENT: No details regarding the change is design to the garage.

APPLICATION: P180601 and 180602 (Listed Building Consent)
SITE : Daisy Bank, Weobley HR4 8SH
DESCRIPTION: Proposed conversion of garage to hobby woodworking shop and to install new boiler flue on the property known as Daisy Bank.
COMMENT: No objection

APPLICATION: P180713
SITE : The Abbatoir Whitehill Park Industrial Estate B4230 Kington Road, Weobley HR4 8QZ
DESCRIPTION: Application for approval of details reserved by conditions 3 4 6 7 10 11 & 12 attached to planning permission 143687.
COMMENT: To resubmit/refer to previous comments 143687

APPLICATION: P180742
SITE : 66 Bearcroft, Weobley HR4 8TA
DESCRIPTION: Works to trees. 1 x Oak and 1 x Ash tree – crown reduction to be reduced by 50%.
COMMENT: No objection subject to the views of the Parish Tree Warden

- (b) **Gadbridge Road (P163963)** – An update regarding the development of this site was received. It was noted that posts with reflective elements had been installed in the verge adjacent to the Village Hall. It was agreed to support the Developer’s proposal to tarmac a section of the verge to prevent mud being transferred to the road surface during the build.

Concern was expressed regarding the loss of a parking bay fronting Plots 1 & 2, which had previously been agreed with both the Developers and the Planning Department. It was agreed to request that this be reinstated.

- (c) **Land off Burtonwood, Weobley** – It was noted that an outline application had now been submitted for this land to erect 50 dwellings (P181050). It was agreed to hold an extraordinary Council meeting to discuss this application on Tuesday 17th April 2018 and to ensure that the meeting was publicised throughout the village.

- (d) **Neighbourhood Plan Update** – Council noted that a special meeting has been held on 20th March 2018 to adopt the Plan. Final amendments were being undertaken prior to the Regulation 14 submission.

121/17 PARISH MATTERS

- (a) **Defibrillator** – Council noted that the telephone box was going to be repainted.
- (b) **Post Office** – Council noted that a further meeting had been requested to discuss the future provision of a post office in Weobley. The Parish Council would continue to monitor the matter. It was noted that the Post Office had amended its business model and did not now offer core payments for the business. Instead an additional business offer was suggested to help subsidise the post office counter service.
- (c) **Play Area/Skate Park** – Council noted the following update:
- Sport England had suggested that the initial application be resubmitted providing greater emphasis on the sporting element of the skate park;
 - A new bench for the play area would be ordered at a cost of approximately £450;
 - Various repairs had been undertaken on the play area
 - Additional mowing volunteers were required to maintain the play area.

122/17 HIGHWAY MATTERS

- (a) **Highways Open Meeting** – Council noted that Mr Ian Connolly would be attending the Annual Parish Meeting on Thursday 26th April 2018.
- (b) **Footpath update** – Council noted that a recent road accident had blocked access to a footpath off the B4230 by The Ley lane but this had now been cleared, the steps up to the path had been repaired and the handrail would be replaced.

Concern was expressed regarding the number of accidents on the B4230 on the bend by The Ley lane as vehicles entered the village and it was agreed to request that a warning sign be erected.

- (c) **Village Signage/LEADER Funding** – Initial quotations had been obtained to replace the village signage and the Parish Council had been invited to submit a full LEADER funding application. This would be developed over the next few weeks.
- (d) **Lengthsman/P3** – Council noted that the Annual Maintenance Plan had been submitted. A draft will be presented at the meeting.

123/17 CORRESPONDENCE

The following correspondence was noted:

- Community First E-Bulletin – March 2018;
- Rural Hub Newsletter – March 2018;
- HARC Information Corner – March 2018;
- PAWG Minutes;
- Stonewater Open Day, Burton Gardens, 24th May at 1pm.

124/17 DATE OF NEXT MEETING

Council noted that the Annual Parish meeting of the Council would be held on Thursday 26th April 2018 commencing at 7.30pm. The meeting will be held at Hopelands Village Hall, Weobley HR4 8SN.

Council noted that the next meeting of the Council would be held on Tuesday 22nd May 2018 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no other business the Chair closed the meeting at 9:50pm.

CHAIR:

DATE:

WEOBLEY PARISH COUNCIL

Minutes of the Extraordinary Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 17th April 2018 commencing at 7:30pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), M Ware (Vice-Chair), C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders and M West.

ALSO PRESENT: 3 members of the public.

OFFICER PRESENT: Clerk to the Council.

125/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs B Havard and J Simons.

126/17 DECLARATION OF INTEREST

The following declaration of interest was made:

- Cllr Ware: Landowner of lane at top of site.

127/17 PLANNING APPLICATION P181050

Council discussed planning application P181050 for outline planning permission for proposed erection of up to 50 dwellings (including 35% affordable), planting and landscaping, informal open space, vehicular access point from Pepper Plock Ley and associated ancillary works. All matters to be reserved with the exception of the main vehicular site access

Following consideration Council **RESOLVED** to recommend refusal to this planning application on the following grounds:

- The application was premature to the adoption of the emerging Weobley Neighbourhood Development Plan;
- The additional development would take Weobley well over its allocated target growth of 83 houses, of which 80 had already been met;
- There was no demonstrable need for an additional 50 houses in Weobley;
- The lack of local employment would inevitably mean an increase in commuter journeys adding extra strain on an already stretched local highway network;
- The proposal was outside the current and proposed Settlement Boundary;
- The proposal is within the Weobley Conservation Area and would have a detrimental effect on the area;
- The current access proposed was insufficient to meet the demands of the 50 dwellings and constituted a potential highway hazard exiting onto the main road servicing the two local schools;
- The proposal would add to the already significant highway issues experienced in this area of the village;
- The proposal would be detrimental to the historic core of the village through increased traffic, additional noise and pollution, vibration, risks to pedestrians and extra on-street parking pressures;
- The proposal would add pressure on the existing medical and dental facilities;
- The proposed method of dealing with sewerage and storm water drainage was inadequate and not fit for purpose;
- The proposed development will have an adverse impact on an important heritage site in North Herefordshire. Weobley is famous for its extensive range of timber framed buildings and is an important visitor attraction. Undermining the village with unwanted and unneeded new development will result in long term damage to the setting of the village;
- The proposal will have a knock on effect on the inadequate infrastructure in the surrounding area. A need for additional capacity has already been identified in settlements such as

Leominster and plans currently being developed to improve that infrastructure has taken no account of additional speculative development proposals such as this.

- The Weobley NDP (Regulation 14) states that the protection and enhancement of the historic environment, village character, biodiversity and landscape should be given the highest priority. The proposal for 50 dwellings will undermine this aim and is against Policy WE01 of the emerging Weobley NDP which requires new housing to be in scale with its surrounding area and meet the needs of the local community.
- Development should be accommodated sensitively to ensure that the character and appearance of the Weobley Conservation Area is preserved and enhanced. The proposal is against Policy WE01 of the emerging Weobley NDP which requires developments to be capable of being accommodated safely and within the capacity of the local highway network.
- Key to ensure that the aim to protect, preserve and enhance the character and appearance of the Conservation Area is that any further development are in scale and settlements that are small scale are preferred. The proposal is for up to 50 dwellings, which is 57% of the target of development for Weobley up to 2031. The development requirement in Weobley has already been met.
- Tourism is a significant contributor to the local economy and this continued source of income and jobs will depend on the scale and character of Herefordshire's small scale settlement pattern. The proposal is against Policy WE08 of the emerging Weobley NDP which requires development in Weobley to respect and continue Weobley's historic evolution and the Conservation Area settings and views into and from the village should be preserved.

128/17 PUBLIC OPEN SESSION

The following concerns were raised:

- An additional 15 homes were to be developed on land at Burtonwood;
- A request to extend the consultation period especially for the public was made. It was agreed to contact the Planning Officer with the request;
- Existing infrastructure would not be able to cope with the additional traffic;
- The proposed development was considered too much too soon for the village to cope with;
- The 83 new dwellings targeted for Weobley via the Core Strategy had all but been achieved.

It was **AGREED** to complete and distribute the Newsletter by Saturday 21st April 2018.

129/17 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 22nd May 2018 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no other business the Chair closed the meeting at 9:02pm.

CHAIR:

DATE:

WEOBLEY PARISH COUNCIL

Minutes of the Weobley Parish Meeting held on 25th April 2017 at the Hopelands Village Hall, Weobley, starting at 7.30pm.

In the chair: Mrs Lorraine Anderson

Present: PCSO Allford and 14 members of the electorate

1. APOLOGIES

Apologies were received from Brenda Havard and Liz Holley.

2. MINUTES

The minutes of the previous meeting held on 26th April 2016 were read, approved and signed.

MATTERS ARISING FROM THE MINUTES

Concern was expressed that people were not placing dog bags in the bins but throwing them into trees and bushes. An article to encourage responsible disposal would be placed in the next edition of the Magpie.

3. REPORT OF HEREFORDSHIRE COUNCILLOR

Ward Cllr Cooper was not in attendance.

4. POLICING ISSUES

PCSO Allford provided the following update:

- Thanks were extended to the Chair and Council for their support over the past year;
- There had been an increase in crime over the past few months in the village mainly due to the vandalism which occurred over the Christmas period;
- The Police had addressed the issues by changing ways of operation and there had been no crime reports during the past month until the arson attack over the weekend;
- Residents were urged to report any crime to the police by either ringing 101, emailing kw.snt@westmercia.pnn.police.uk or visiting the Crimestoppers website. In an emergency always call 999;
- PACT surgeries were held every 5 weeks;
- Residents were requested to consider setting up a Neighbourhood Watch. Volunteers would be required;
- Weobley was still a safe place to live.

Thanks were extended to PCSO Allford for all the work he and his team did on behalf of the community.

5. REPORT OF THE PARISH COUNCIL

The Chairman, Mrs Lorraine Anderson, presented the following report on the activities of the Parish Council during the previous year.

- Thanks were extended to Cllr Cooper and the Police for their regular attendance at Parish Council meetings and for the updates provided.
- Vandalism, including the recent alleged arson attack, was an on-going issue. Residents were actively encouraged to report crime and any other relevant issues on 101;
- Ward Cllr Cooper was currently trying to deal with the issue regarding the hike in business rates for the Old School Shop with Herefordshire Council;

- He had also actively helped secure the retention of the Post Office and was currently working on securing a school crossing;
- A new Parish Councillor, Cllr Simons had been co-opted onto the Council following the resignation of Ben Corbett;
- A new Clerk, Paul Russell, had been appointed following the retirement of Lynne Pugh;
- Meetings regarding the Gadbridge Road development had taken place which had been positive. Outline permission had been granted and there was a current Reserved Matters application being discussed;
- A small development for five houses had been granted permission at the Methodist Chapel site;
- The Neighbourhood Plan continued to be developed and a detailed presentation would be given under item 6;
- The village had suffered a level of disruption over the past few months due to cable renewal works being carried out by Western Power. This work was scheduled to be completed in the near future;
- It was hoped that resurfacing works previously planned would be undertaken once Western Power had completed its works;
- The Parish Council had agreed to refurbish the Victorian Lamppost. This work would be undertaken in the near future;
- Quotations were currently being sought to provide power to the Rose Garden in order to facilitate events in this space;
- The Library and toilets had now officially been transferred to the Parish Council and a donation of £50 had been received from Western Power towards the upkeep of the toilets;
- Grateful thanks were extended to all those who volunteered to look after and help in the library and looking after the toilet;
- Among events that had happened in the village over the past twelve months included hosting the BBC One Show and the Bonfire and Fireworks which was increasing in popularity;
- Parking in the centre of the village continued to cause some concern and new signs had been erected to help direct vehicles to the various car parks;
- Thanks were extended to all those involved in helping to save the Post Office.

She thanked all the councillors and the Clerk for their help and support during the year. In turn thanks were extended to the Chair from Councillors and residents for all the work she undertook on behalf of the community.

6. NEIGHBOURHOOD PLAN REPORT.

The Chairman presented a report on the progress of the Weobley Neighbourhood Plan. The presentation had been uploaded onto the Neighbourhood Plan Website <http://weobleyndp.weebly.com/>

Data Orchard had been appointed to help the Steering Committee develop the Plan and a consultation would take place on the 12th and 13th May 2017. A requirement for 82 dwellings had been required but with all the permissions granted over the past few years less than 10 additional dwellings would need to be provided for.

7. PLAY AREA REPORT

Mr Chris Breen presented the annual report relating to the management and maintenance of the Play Area.

The Play Area Committee looked after the site and met every month. There were a number of additional volunteers who helped with the litter picking and mowing but more volunteers would be welcome in order to spread the workload.

The Annual Play Safety report had been carried out and issues highlighted were being dealt with as necessary. During the past year the volunteers had carried out regular maintenance work including the topped up of the wood chip safer surface and regular maintenance to the play equipment.

Future plans included the potential provision of a new skate park area. A resident was in attendance to ask the Parish Council to consider providing a skate park. Following discussion it was agreed to set up a small working group to begin developing proposals. This would be made up of two residents, Cllr Breen, Cllr Saunders and the Clerk. The first meeting would take place prior to the Parish Council meeting on 23rd May 2017.

The meeting thanked Mr Breen and his team of volunteers.

8. OPEN DISCUSSION

The following matters were raised:

- Concern was expressed that the area on the Castle site had been cleared but some rubbish had been left. It was explained that Heritage England had overseen the works. It was agreed to address the issue of the rubbish left;
- It was suggested that a volunteer group be set up to help clear and maintain the area in the future;
- Concern was expressed regarding the parking on the highway where the new Post office was. It would be monitored and further advice on possible action to discourage parking on the corner would be sought.

There being no further business the Chairman declared the meeting closed at 9.14 pm.

CHAIR:

DATE: