

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Tuesday 17th July 2018

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders, J Simons and M West. (One Vacancy)

NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 24th July 2018 commencing at 7:30pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence
2. **DECLARATION OF INTEREST**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **MINUTES**
The Minutes of the Council Meeting held on 26th June 2018 need to be agreed and signed as a correct record.
4. **MATTERS ARISING**
Please see update sheet attached to the agenda.
5. **POLICE REPORT**
To receive the Police report, if available.
6. **WARD COUNCILLOR REPORT**
A report will be received from Ward Cllr Cooper, if available.
7. **FINANCES & POLICY**
 - (a) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to July 2018. A full list will be presented at the meeting.
 - (b) **Code of Conduct** – To consider adopting the new Herefordshire Code of Conduct. Please see attached report. Each Member is required to complete a new Interest Form.

- (c) **Purchase of Equipment** – To consider the purchase of a new barbeque and overhead projector. Quotations will be presented at the meeting.
- (d) **Councillor Email Accounts** – These have now been set up. The new Council email clerk@weobleyparishcouncil.rog.uk will replace the existing email fully from 1st September 2018.
- (e) **Parish Council Vacancy** – This is to be filled by co-option. No election has been called.

8. PLANNING MATTERS

- (a) **Planning** – To discuss planning applications received from Herefordshire Council.
- (b) **Gadbridge Road (P163963)** – To receive an update if available.
- (c) **Neighbourhood Plan Update** – To note that the 7 week Regulation 14 consultation will end on Monday 6th August 2018

9. PARISH MATTERS

- (a) **Telephone Box** – To receive an update on the refurbishment of this asset.
- (b) **Pump House** – To receive an update if available.
- (c) **Post Office** – To receive an update if available.
- (d) **Play Area/Skate Park** – To receive an update on the play area and plans for a new skate park. A meeting with Herefordshire Council's S106 department has been held.

10. HIGHWAY MATTERS

- (a) **Footpath update** – Cllr Ware to report.
- (b) **Lengthsman/P3** – To agree works to be undertaken.

11. CORRESPONDENCE

To receive the following correspondence:

To receive the following correspondence:

- Community First E-Bulletin – July 2018;
- Rural Hub Newsletter – July 2018;
- Herefordshire Fastershire Newsletter – July 2018;
- Road Closures update;

12. DATE OF NEXT MEETING

The next meeting of the Council will be held on Tuesday 25th September 2018 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

WEOBLEY PARISH COUNCIL

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 26th June 2018 commencing at 7:30pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders and M West.

ALSO PRESENT: Ward Cllr Cooper

OFFICER PRESENT: Clerk to the Council

PUBLIC OPEN SESSION

There were no members of the public present.

20/18 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Simons.

21/08 DECLARATION OF INTEREST

The following declaration of interest was made:

- Cllr Lloyd – M F Freemans (providing catering)

22/18 MINUTES

It was **RESOLVED** that the Minutes of the Annual Parish Council Meeting held on 22nd May 2018 be agreed and signed as a correct record.

23/18 MATTERS ARISING

The following matters arising were considered:

- Glebeland Wall Repair – Carter Jonas LLP was currently developing a tender for suitably qualified contractors to undertake the immediate repairs that had been identified in the survey report. Work was expected to commence in September 2018;
- Defibrillator – An application for a second defibrillator was in the process of being submitted following agreement by Council that a second defibrillator would be an asset to the village;
- The Clerk would continue to chase up the connection of the Victorian lamppost, which had still not been undertaken;
- It was noted that the application related to land at Burtonwood would be considered by the Herefordshire Council Planning Committee;
- Consideration would be given to the purchase of a new barbeque and overhead projector at the next Council meeting.

24/18 POLICE REPORT

Apologies had been received from PCSO Stephanie Annette and her team. The following items were considered:

- The Chair had met with the Police regarding CCTV provision in the village;
- The Youth Shelter had suffered some damage but it had now been repaired;
- Contractor parking signs for the new estate being developed by Freemans had also been damaged;
- It was suggested that the gates to the village hall should be locked at the end of each day due to the misuse of the car park;
- It was agreed to submit a response to the Police & Crime Commissioner's Parish Council Survey. Delegated authority was given to the Chair.

25/18 WARD COUNCILLOR REPORT

Council received the following report from Ward Cllr Cooper:

AGENDA ITEM No: 3

- From May 2017 to March 2018 at total of 299 claims had been received by Herefordshire Council regarding damage to vehicles through the poor state of the highway;
- 7 had been settled, 134 required more information and 158 had been rejected. A total sum of £4,791 had been paid out in compensation;
- A high velocity patcher was currently being utilised to repair larger sections of C and U roads;
- 200 potholes were being filled daily. Residents were required to report all potholes via the website, not the locality steward;
- Streetlighting defects should be reported to the Locality Steward or via the website by the Councillors. The request for a diffuser had been submitted but it was likely to have to be developed via the community commissioning model.

26/18 FINANCES & POLICY

- (a) **Accounts Outstanding and Financial Statement** – Council approved the payment of accounts relating to June 2018:

DATE	PAYEE	SERVICE	CHEQUE	TOTAL
15/05/2018	West Mercia Energy	Library	DD	£203.57
15/05/2018	West Mercia Energy	Toilets	DD	£16.33
04/06/2018	Dwr Cymru	Water	DD	£47.58
22/05/2018	SLCC	SLCC Subs	1436	£84.00
22/05/2018	Chris Breen	Petrol Morrisons	1437	£20.08
26/06/2018	P Russell	Salary June 18	1438	£258.11
26/06/2018	P Russell	Clerk's Expenses	1438	£41.65
26/06/2018	P Russell	HMRC Cumbernauld	1438	£64.40
26/06/2018	P Russell	Dwr Cymru (toilets)	1438	£123.37
26/06/2018	Chris Breen	Petrol Morrisons	1439	£21.60
26/06/2018	Chris Breen	Aldi paint brushes	1439	£2.99
26/06/2018	Wynnstay	Wood for P3	1440	£56.66
				£940.34

- (b) **Length of Parish Council Meeting** – Concern was expressed regarding the length of Council meetings. It was noted that Standing Orders restricted meeting length to 2 hours. It was agreed to try to complete each meeting by 9:30pm.
- (c) **Code of Conduct** – Council noted that the Herefordshire Code of Conduct had been updated. It was agreed to consider adopting the Code at the next meeting.

27/18 PLANNING MATTERS

- (a) **Planning** – It was **RESOLVED** to submit the following observations Herefordshire Council regarding the following planning applications:

APPLICATION: P182087
SITE : Land North of Gadbridge Road Weobley Herefordshire
DESCRIPTION: Temporary signage advertising a new residential housing development and show home
COMMENT: No objection.

APPLICATION: P181826
SITE : Land north of Gadbridge Road, Weobley, Herefordshire
DESCRIPTION: Non-material amendment P163963/RM (Reserved matters following 132924/O for landscaping, appearance, layout and scale.)
COMMENT: No objection.

APPLICATION: P181808

SITE :	Beam Ends 2 High Street Weobley Hereford Herefordshire HR4 8SL
DESCRIPTION:	Application for approval of details reserved by condition 5 attached to Listed Building Consent 174624
COMMENT:	No objection.

The Chair agreed to contact the Enforcement Officer regarding 1 High Street, Weobley, to establish if any notices had been issued regarding repair.

- (b) **Gadbridge Road (P163963)** – Council noted that a new site manager had been appointed by Freemans. Freemans was currently helping with the drainage and water leak issues being experienced at the entrance of the Village Hall. There was also a proposal to submit an application to resurface the road area in front of the village hall and estate entrance. The application to hard surface the grass verge was pending approval.
- (c) **Neighbourhood Plan Update** – Council noted that leaflets had been distributed and hard copies of the plan were available at a number of locations. Statutory consultees and other stakeholders had been notified. The Regulation 14 consultation would end on Monday 6th August 2018. Following the completion of the consultation the responses would be reviewed and the Plan revised prior to Regulation 16.

28/18 PARISH MATTERS

- (a) **Telephone Box** – Council noted that the volunteers were still keen to help refurbish the telephone box. The paint would be delivered to the volunteers as soon as practicable and Perspex would be purchased to replace damaged glass.
- (b) **Pump House** – Council had been provided with a copy of the survey recently undertaken and a letter received from the Garnstone Estate, owners of the car park, to ask whether Council wished to renew its lease. Following consideration Council **RESOLVED**:
- To agree to renew the lease of the car park;
 - To defer a decision regarding the offer from the Garnstone Estate to take back ownership of the Pump House and lease it back to the Parish Council and to request more time to consider this offer;
 - To continue to review the Council's future intentions regarding the Pump House.

It was agreed to forward the Council's thanks to the Garnstone Estate for its agreement relating to a number of permissive paths.

- (c) **Post Office** – Council noted that possible funding to support the Post Office was being pursued but there was nothing as yet to report. Contact had been made with the MP and Herefordshire Council. It was agreed that the Clerk contact the Post Office to establish the latest position.

Following discussion Council **RESOLVED** to provide a range of support measures to ensure that the Post Office remained in the village. The measures would include financial support for a three month period subject to establishing a legal power to do so, and help develop a business plan for a new business venture.

- (d) **Play Area/Skate Park** – Council received an update on the play area and plans for a new skate park. A number of notices were to be erected to discourage users breaking glass in the play area and causing a danger to other users. Stage two of the application process to Sport England for financial support for the proposed Skate Park had been completed successfully. Further clarification regarding the S106 funding would be sought.
- (e) **WW1 Commemoration Display** – Following consideration Council agreed to provide its support to this display and to express its preference for option two.

29/18 HIGHWAY MATTERS

- (a) **Footpath update** – Council noted that a number of new permissive paths had been opened. It was agreed to arrange a Parish Council walk one Tuesday evening at 7:30pm commencing from the Rose Garden.
- (b) **Lengthsman/P3** – The following works were identified:
- Request that the hedge along the Chicken Run be cut (report to Locality Steward).

30/18 CORRESPONDENCE

The following correspondence had been received:

- Community First E-Bulletin – June 2018;
- Rural Hub Newsletter – June 2018;
- Road Closures update;
- Herefordshire Council budget consultation;
- Herefordshire Armed Forces Day;
- Bus Service 498 update;
- The Alzheimer’s Society has published a Dementia- friendly rural community’s guide.

31/18 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 24th July 2018 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

It was agreed to organise a thank you to Brenda Havard for all her years of service to Weobley.

There being no further business the Chairman declared the meeting closed at 9.34pm.

CHAIR:

DATE: