

# WEOBLEY PARISH COUNCIL

## PARISH COUNCIL MEETING

Tuesday 18<sup>th</sup> September 2018

**TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL:** Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, I Dyer, P Lloyd, V Mackie, H Quinlan, C Saunders, J Simons and M West.

### NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 25<sup>th</sup> September 2018 commencing at 7:30pm at which your attendance is required.

*Paul Russell*

Paul Russell  
CLERK TO THE COUNCIL

### PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

### AGENDA

1. **DECLARATION OF ACCEPTANCE OF OFFICE**  
To receive the Declaration of Acceptance of Office from Mr Dyer.
2. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
3. **DECLARATION OF INTEREST**  
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
4. **MINUTES**  
The Minutes of the Council Meeting held on 24<sup>th</sup> July 2018 need to be agreed and signed as a correct record.
5. **MATTERS ARISING**  
Please see update sheet attached to the agenda.
6. **POLICE REPORT**  
To receive the Police report, if available.
7. **WARD COUNCILLOR REPORT**  
A report will be received from Ward Cllr Cooper, if available.
8. **FINANCES & POLICY**
  - (a) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to August and September 2018. A full list will be presented at the meeting.

- (b) **Purchase of Equipment** – To consider the purchase of a new barbeque and overhead projector. Quotations will be presented at the meeting.
- (c) **Councillor Email Accounts** – Update. The implementation of the new Council email, [clerk@weobleyparishcouncil.org.uk](mailto:clerk@weobleyparishcouncil.org.uk), has been delayed and will replace the existing email as soon as possible.
- (d) **Herefordshire Tree Warden Annual Subscription** – To agree to the renewal of this annual subscription at a cost of £25.
- (e) **2019/20 Parish Precept Request** – To note that the annual request to submit the Parish Precept by 31<sup>st</sup> December 2018 has been received.

## 9. PLANNING MATTERS

- (a) **Planning** – To discuss planning applications received from Herefordshire Council.
- (b) **Gadbridge Road (P163963)** – To receive an update if available.
- (c) **Neighbourhood Plan Update** – To note that the 7 week Regulation 14 consultation ended on Monday 6<sup>th</sup> August 2018. The revised NDP needs to be formally approved. A copy has been circulated to all members for information.

## 9. PARISH MATTERS

- (a) **Telephone Box** – To note that the refurbishment of this item is progressing. A coffee morning raised additional funds and the spare parts required have been ordered and collected.
- (b) **Pump House & Car Park, Bell Square** – To note that Garnstone Estates is proposing to grant a lease at a peppercorn rent for this car park. A copy is awaited.
- (c) **Post Office** – To receive an update. Please see the attached letter from Bill Wiggins MP.
- (d) **Play Area/Skate Park** – To receive an update on the play area and plans for a new skate park.

## 10. HIGHWAY MATTERS

- (a) **Parking in Hereford Road** – Cllr Simons will speak to this item. A note will be circulated.
- (b) **Footpath update** – Cllr Ware to report.
- (c) **Lengthsman/P3** – To agree the development and costing of an annual maintenance plan for Weobley. Funding from Herefordshire Council discontinued in 2018. A draft plan will be circulated.
- (d) **Herefordshire Council Scrutiny Committee** – To consider submitting a response regarding pothole repair and public realm maintenance by Balfour Beatty to Herefordshire Council.

## 11. CORRESPONDENCE

To receive the following correspondence:

- Herefordshire Council Parish Council Summit – An invitation has been received to attend this summit on Wednesday 17<sup>th</sup> October 2018 commencing at 5.30pm;
- Invitation to NMiTE inauguration at Hereford Cathedral on Friday 19<sup>th</sup> October 2018;
- HCCLH Invitation – 29<sup>th</sup> September from 11am at Gardner Hall, Royal National College for the Blind, Hereford. Community led housing initiative;

- Community First E-Bulletin – August & September 2018;
- Rural Hub Newsletter – August & September 2018;
- Road Closures update;
- HALC Training sessions;
- Children’s and young people’s plan consultation – ending on 30<sup>th</sup> September 2018;
- Parish Footpath Officer Briefing notes;
- Bus service changes from 4<sup>th</sup> September – 507 and 509 services.

**12. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Tuesday 23<sup>rd</sup> October 2018 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

## WEOBLEY PARISH COUNCIL

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 24<sup>th</sup> July 2018 commencing at 7:30pm.

---

**MEMBERS PRESENT:** Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, P Lloyd, V Mackie, H Quinlan and C Saunders.

**ALSO PRESENT:** PC Dean Wall

**OFFICER PRESENT:** Clerk to the Council

### **PUBLIC OPEN SESSION**

There were no members of the public present.

### **32/18 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs J Simons and M West.

### **33/18 DECLARATION OF INTEREST**

There were no declarations of interest made.

### **34/18 MINUTES**

It was **RESOLVED** that the Minutes of the Parish Council Meeting held on 26<sup>th</sup> June 2018 be agreed and signed as a correct record.

### **35/18 MATTERS ARISING**

The following matters arising were considered:

- An update on the progress of switching on the Victorian Street lamp would be obtained;
- The gates at the Village Hall were currently being locked due to misuse of the car park. This was being monitored with the Village Hall caretaker;
- It was agreed to organise a meeting with the Street Lighting Supervisor, Herefordshire Council in September;
- The issue with 1 High Street had been reported to the Enforcement Officer;
- The water leak at the Village Hall was still on-going. Welsh Water had visited the site but it appeared to be a highways issue.

### **36/18 POLICE REPORT**

PC Dean Wall was in attendance. The following update was noted:

- Speeding issues were still of concern. PC Wall now had a speed gun and would be deploying it;
- It was noted that the Speedwatch scheme had now been discontinued;
- The entrances of the village were identified as a traffic hazard issue especially Hereford Road when school traffic used it, and Kington Road;
- Vehicles causing a nuisance or disturbance could be seized using Section 59 powers;
- Two new CSOs were now in place and had commenced duties;
- Concerns were raised regarding the use of catapults. This would be investigated;
- Bonfire night would be held on 3<sup>rd</sup> November 2018

### **37/18 WARD COUNCILLOR REPORT**

Ward Cllr Cooper was not in attendance.

### **38/18 FINANCES & POLICY**

- (a) **Accounts Outstanding and Financial Statement** – Council approved the payment of accounts relating to July 2018:

<b>DATE</b>	<b>PAYEE</b>	<b>SERVICE</b>	<b>CHEQUE</b>	<b>TOTAL</b>
28/06/2018	West Mercia Energy	Toilets	DD	£15.00
28/06/2018	West Mercia Energy	Library	DD	£86.05
13/07/2018	West Mercia Energy	Toilets	DD	£15.56
24/07/2018	P Russell	Salary May - July 2018	1441	£258.11
24/07/2018	P Russell	Clerk's Expenses	1441	£42.18
24/07/2018	HMRC Cumbernauld	PAYE/NI P Russell	1441	£64.40
24/07/2018	Cannon Hygiene	Duty of Care Toilets	1442	£42.00
24/07/2018	Richard Mills	Lengthsman/P3	1443	£177.60
24/07/2018	Chris Breen	Fuel Morrisons	1444	£23.03
24/07/2018	Chris Breen	Travis Perkins	1444	£28.34
24/07/2018	Chris Breen	LBS (Angle Irons)	1444	£6.00
24/07/2018	Chris Breen	2 x angle irons	1444	£12.00
24/07/2018	Chris Breen	Weobley Mower Services	1444	£81.01
24/07/2018	Hopelands	Parish Council Meetings x 4	1445	£60.00
24/07/2018	Upper Bridge Enterprises	Email addresses	1446	£15.78
				<b>£927.06</b>

- (b) **Code of Conduct** – Council considered adopting the new Herefordshire Code of Conduct and, following discussion, **RESOLVED** to adopt the new Code. Each Member was requested to complete a new Registrable Interest Form.
- (c) **Purchase of Equipment** – It was agreed to obtain prices for a new barbeque to be considered at the next meeting in September. With regard to the overhead projector, both the Village Hall and the Library had a projector each. It was agreed to discuss the possibility of sharing one projector between the two venues.
- (d) **Councillor Email Accounts** – Members noted that these had now been set up and would replace the existing email accounts fully from 1<sup>st</sup> September 2018.
- (e) **Parish Council Vacancy** – Council noted that Mr Ian Dyer had expressed an interest on being co-opted on to Weobley Parish Council. It was proposed by Cllr Ware, seconded by Cllr Lloyd and **RESOLVED** to formally co-opt Mr Dyer on to Weobley Parish Council.

Council discussed marking the service of previous Councillor, Brenda Havard. Following discussion, it was **RESOLVED** to:

- Purchase a metal seat at a cost of up to £250 + VAT to be sited at Bell Square. Cllr Ware would oversee this;
- That a buffet be organised at the Salutation Inn on either the 11<sup>th</sup> or 18<sup>th</sup> September 2018. A sum of up to £250 would be allocated towards this.

**39/18 PLANNING MATTERS**

- (a) **Planning** – It was **RESOLVED** to submit the following observations Herefordshire Council regarding the following planning applications:

**APPLICATION:** P182430  
**SITE :** Land at Plot 2, The Close, Garbett's Orchard Weobley Herefordshire  
**DESCRIPTION:** Works to tree in a Conservation Area: Proposed works to Ash (T1) - fell because liable to failure, multi stemmed  
**COMMENT:** No objection.

**APPLICATION:** P182490  
**SITE :** Land adjacent Garbetts Orchard, Hereford Road, Weobley  
**DESCRIPTION:** Application for variation of condition 2 of planning permissions 162498 & 171778 (Erection of 5 no. dwellings with associated access and parking). To change design of Plot 1 and associated garage  
**COMMENT:** No objection.

**APPLICATION:** P182667  
**SITE :** Vilberie Cottage, Bell Square, Weobley HR4 8SE  
**DESCRIPTION:** Silver birch (T1) - crown reduce to reduce weight on branches and prevent them snapping out.  
**COMMENT:** Refer to the Tree Warden.

- (b) **Gadbridge Road (P163963)** – There had been some issues relating to noise and dust from neighbours. These had been reported to the Site Manager.
- (c) **Neighbourhood Plan Update** – Council noted that the seven week Regulation 14 consultation would end on Monday 6<sup>th</sup> August 2018. So far the only response received had been from Historic England and had been very positive.

#### **40/18 PARISH MATTERS**

- (a) **Telephone Box** – Council noted that work had commenced on the refurbishment. Additional costs for the repair of up to £500 had been identified to replace damaged elements including window panels and firrings, but a fund raising activity was planned for 18<sup>th</sup> August to help towards the costs.
- (b) **Pump House** – Council noted that a response was awaited from Sunderlands regarding the future of the site and the lease for the car park.
- (c) **Post Office** – Council noted that the Post Office’s Area Change Manager had been contacted. No further updates had been received.
- (d) **Play Area/Skate Park** – Council noted the update received from Cllr Breen. A meeting had taken place with Herefordshire Council’s S106 department on 7<sup>th</sup> August 2018 which had been positive. Freemans was also in discussion as to how it may be able to help with the construction of the skate park.

There was an issue with graffiti on one of the play units. A solution to getting rid of the graffiti would be considered at the next Play Area Committee meeting.

A request to play rounders had been identified and it was suggested that either the football field or Castle Green (with permission) might be considered.

The Croquet Club was also seeking a location to create a croquet lawn. There was an area available in the play area but it would require draining. It was agreed to support this request if it was pursued.

#### **41/18 HIGHWAY MATTERS**

- (a) **Footpath update** – Council thanked Cllr Ware for organising the Parish walk. A further walk was being organised on 21<sup>st</sup> August. Dogs were required to be kept on leads when using permissive paths in the village. To date 47 hours of mowing has been carried out. Cllr Ware would investigate the missing kissing gate reported.
- (b) **Lengthsman/P3** – The following works were identified:
- The weeds on the kerbside at Whitehill required addressing;

- The weeds in Church Road and the bus shelter needed addressing;
- There were a number of streetlights in Bearcroft that were being obscured by overgrowth. Cllr Anderson would compile a list;
- The ownership of the tree by the village hall was still being confirmed.

**42/18 CORRESPONDENCE**

The following correspondence was noted:

- Community First E-Bulletin – July 2018;
- Rural Hub Newsletter – July 2018;
- Herefordshire Fastershire Newsletter – July 2018;
- Road Closures update;

**43/18 DATE OF NEXT MEETING**

The next meeting of the Council will be held on Tuesday 25<sup>th</sup> September 2018 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN. Cllrs Ware and Mackie submitted their apologies.

There being no further business the Chairman declared the meeting closed at 9.43pm.

\_\_\_\_\_  
**CHAIR:**

\_\_\_\_\_  
**DATE:**