

## WEOBLEY PARISH COUNCIL

### PARISH COUNCIL MEETING

Wednesday 16<sup>th</sup> January 2019

**TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL:** Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, I Dyer, P Lloyd, V Mackie, H Quinlan, C Saunders, J Simons and M West.

### NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 22<sup>nd</sup> January 2019 commencing at 7:00pm at which your attendance is required.

*Paul Russell*

Paul Russell  
CLERK TO THE COUNCIL

#### **PUBLIC OPEN SESSION**

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

### AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **DECLARATION OF INTEREST**  
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **MINUTES**  
The Minutes of the Council Meeting held on 27<sup>th</sup> November 2018 need to be agreed and signed as a correct record.
4. **MATTERS ARISING**  
Please see update sheet attached to the agenda.
5. **POLICE REPORT**  
To receive the Police report, if available.
6. **WARD COUNCILLOR REPORT**  
Please see the attached report from Ward Cllr Cooper.
7. **FINANCES & POLICY**
  - (a) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to December 2018 and January 2019. A full list will be presented at the meeting.
  - (b) **Newsletter** – To review the draft Winter Newsletter.

- (c) **2019/20 Parish Precept Request** – Please see the final draft budget attached for consideration and adoption. To consider any additional funding that may be required and to agree to request a precept of at least £25,781, subject to any additional expenditure required, from Herefordshire Council for 2019/20.

## 9. PLANNING MATTERS

- (a) **Planning** – To discuss planning applications received from Herefordshire Council.
- (b) **Gadbridge Road (P163963)** – To receive an update if available.
- (c) **Burtonwood Application (P181050)** – To receive an update on the granting of outline permission of this planning application by the Herefordshire Council Planning Committee. Please see the draft questions to be submitted to Herefordshire Council regarding the application.
- (d) **Neighbourhood Plan Update** – To receive an update on progress.

## 10. PARISH MATTERS

- (a) **Weobley Open Gardens** – To note that Cllr Mackie will be representing the Parish Council regarding the Weobley Open Gardens, which will be held on 1<sup>st</sup> and 2<sup>nd</sup> June 2019.
- (b) **Defibrillator** – To receive an update on the progress.
- (c) **Pump House & Car Park, Bell Square** – To receive an update on the signing of the lease. A reply is still awaited from Welsh Water regarding the matters raised by the Parish Council relating to the Pump House.
- (d) **Post Office** – To receive an update.
- (e) **Library & Public Convenience Maintenance Plan Development** – To consider developing a maintenance plan for the Library and Toilet buildings and to consider allocating initial funding not exceeding £2,000 from balances to carry out additional repairs and redecoration.
- (f) **Play Area/Skate Park** – To receive an update on the play area and an update regarding the proposed Skate Park.

## 11. HIGHWAY MATTERS

- (a) **Footpath update** – Cllr Ware to report.
- (b) **Lengthsman/P3** – To receive an update on the works commissioned.
- (c) **Traffic & Parking Matters** – To receive an update following a meeting with Balfour Beatty to discuss ways to address parking and other traffic issues in Weobley.
- (d) **Speed Indicator Device (SID)** – To consider whether to commission a SID for Weobley and the appropriate location.

12. **CORRESPONDENCE** – To receive correspondence. Please see update sheet.

## 13. DATE OF NEXT MEETING

The next meeting of the Council will be held on Tuesday 26<sup>th</sup> February 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

## WEOBLEY PARISH COUNCIL

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 27<sup>th</sup> November 2018 commencing at 7:30pm.

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**MEMBERS PRESENT:** Councillors L Anderson (Chair), M Ware (Vice-Chair), C Breen, I Dyer, P Lloyd, H Quinlan, C Saunders, J Simons and M West.

**ALSO PRESENT:** One member of the public.

**OFFICER PRESENT:** Clerk to the Council

### **PUBLIC OPEN SESSION**

There was one member of the public present. Concern was expressed that no further formal consultation had been undertaken regarding the amended highway proposals relating to P181050. There had been no consultation with the schools or residents and the amendments had not been publicized either locally or on the Herefordshire Council website. It was agreed to submit a response.

### **69/18 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Mackie.

### **70/18 DECLARATION OF INTEREST**

The following Declaration of Interest was made:

- Cllr Dyer: P 183856

### **71/18 MINUTES**

It was **RESOLVED** that the Minutes of the Parish Council Meeting held on 23<sup>rd</sup> October 2018 be agreed and signed as a correct record.

### **72/18 MATTERS ARISING**

The following matters arising were considered:

- Some further works were required at the Library including the wall heater that required repair and damage to the Disabled toilet. The water leak in the ladies toilet was causing concern and would be addressed as soon as possible;
- The hedge at the Old Bowling Green had been cut;
- It was noted that the planned upgrade of the cobbles had been submitted but it was not likely to be undertaken in the near future by Balfour Beatty;
- It was agreed to confirm the extent of the yellow lines required in Gadbridge Road to address the requirement for additional parking provision.

### **73/18 POLICE REPORT**

A representative from the Police was not present. The following issues were raised:

- There had been some vandalism in the village including damage to a number of “for sale” signs, the sign in Bearcroft, the bus shelter and the WW1 commemoration;
- It was agreed to include an article in the forthcoming newsletter regarding these issues;
- It was agreed to request that the PACT meetings be reintroduced as these had proved to be very useful.

### **74/18 WARD COUNCILLOR REPORT**

Ward Cllr Cooper had submitted his apologies. It was agreed to request that he represented the Council’s concerns regarding P181050 to the Planning Department.

### **75/18 FINANCES & POLICY**

- (a) **Accounts Outstanding and Financial Statement** – Council approved the payment of accounts relating to November 2018 amounting to £2,580.82, including VAT:

PAYEE	SERVICE	CHEQUE	TOTAL
Mrs Anderson	Fireworks float	1469	£300.00
British Heart Foundation	Defibrillator	1470	£600.00
Chris Breen	Weobley Mower Services	1444	-£81.01
Weobley Mower Services	Mower repair	1471	£81.01
P Russell	Salary Nov 18	1472	£258.11
HMRC Cumbernauld	TAX/NHI	1472	£64.40
P Russell	Clerk's Expenses Nov 18	1472	£38.56
C Breen	Halogen lamps	N/A	£11.90
C Breen	Oval chains	N/A	£14.60
C Breen	Screwfix	N/A	£2.19
C Breen	LBS	N/A	£14.50
E M Davis Industrial Engraving Ltd	Plaque	1473	£40.00
Welsh Water	Public Conveniences	1474	£166.56
Church	Grant	1475	£550.00
Hopelands Village Hall	Car Park Rental	1476	£520.00
			<b>£2,580.82</b>

In addition to the above payments, it was agreed to meet the cost of hiring the tractor to mow the grass at £12.50 per hour plus VAT, including diesel for 59 hours, totalling £885.00

- (b) **Newsletter** – Council noted that the draft Winter Newsletter was almost completed and would be distributed for amendments and additions prior to sending it to the printers.
- (c) **2019/20 Parish Precept Request** – Council considered the final draft budget for 2019/20 and, following discussion **RESOLVED**:
- To adopt the budget for 2019/20 without amendment;
  - To request a precept of £25,781 from Herefordshire Council for 2019/20.
- (d) **Bonfire & Fireworks** – Council received an analysis of event. It was noted that income was down on 2017 and, following discussion, it was **AGREED**:
- To commence planning for the 2019 event in July 2019;
  - To request sponsorship funding from various businesses with a local interest;
  - To hold the 2019 event on Tuesday 5<sup>th</sup> November 2019;
  - To consider purchasing more torches as there were none left;
  - To purchase additional lighting to improve safety;
  - To consider whether to purchase a grill/

## 76/18 PLANNING MATTERS

- (a) **Planning** – It was **RESOLVED** to submit the following comments to Herefordshire Council:

**APPLICATION:** P183489  
**SITE :** 26 Burton Wood Weobley Hereford Herefordshire HR4 8SU  
**DESCRIPTION:** T1 - crown reduction of silver birch c.1m. T2 - overgrown mixed field hedge maple and hazel - cut back to property boundary c.1m.  
**COMMENT:** No objection.

**APPLICATION:** P183856  
**SITE :** Moss Field Back Lane Weobley Herefordshire

**DESCRIPTION:** Proposed demolition of basic garden sheds/outbuilding and construction of 2 detached dwellings with ancillary garaging.

**COMMENT:** No objection.

(b) **Gadbridge Road (P163963)** – To following update was noted:

- The site had suffered a break in and theft;
- CCTV was to be installed;
- The first house had now been occupied;
- Due to the amount of mud on the road a road sweeper had been organised by the developers.

(c) **Neighbourhood Plan Update** – Council noted that the evidence base was close to completion and a further application was being submitted for additional funding to complete the process.

## 77/18 PARISH MATTERS

(a) **Defibrillator** – Council noted that the British Heart Foundation grant application had been successful and the new defibrillator had arrived along with a CPR kit. There was a requirement to organise community training sessions. This was being addressed.

Following discussion, it was **RESOLVED** to agree purchase of a BT approved Secure box for the existing defibrillator in the phone box, and to relocate the existing box to the Village Hall.

(b) **Pump House & Car Park, Bell Square** – Council considered the draft lease received and, following discussion it was **RESOLVED**:

- To formally enter into a new peppercorn tenancy at will for the Bell Square car park. A copy of the draft lease is attached.
- To express disappointment that the tenancy agreement is on an at will basis.

Welsh Water had replied to Council regarding the future of the Pump House and it was agreed to consider the contents at the next Council meeting in January 2019.

(c) **Post Office** – Council noted that confirmation had been received that the resignation and proposed business transfer date of the existing Post Mistress had now passed. It was agreed to contact the Post Office to establish whether the Post Office would be retained in Weobley.

(d) **Play Area/Skate Park** – Council noted that a meeting regarding S106 funding had been held and it had been confirmed that the £53,989 had been allocated to the development of the skate park. A development steering group was being set up. Representatives from the Junior School, the High School and the community had already confirmed their willingness to sit on the group

## 78/18 HIGHWAY MATTERS

(a) **Footpath update** – Council noted the update provided. Additional waymarkers would be requested from Balfour Beatty and the stile at Burton Wood would be reported as being dangerous.

(b) **Lengthsman/P3** – Council agreed the draft schedule of works for 2019 and it was **RESOLVED** to carry out the following outstanding works:

- Old Slaughter House, Kington Road. Cut hedge - £75.00;
- Cut verge around Parish Church - £32.00;
- Clear growth, chippings and debris from Whitehill junction to Stawne - £440.00;
- Scrape pavement and clear growth at Whitehill Estate entrance past Whitehill House to Primasil - £170.00;
- Repair Bell Square car park with limestone chippings - £455.00;

It was agreed to publicise the issues being experienced by the gritting lorries in Portland Street.

- (c) **Speeding, Traffic and Highway Issues in The Village** – Council noted the draft letters and agreed that they should be sent to residents and the surgery.
- (d) **Safety Audit** – It was agreed to defer consideration of this request until the next Council meeting to be held on 22<sup>nd</sup> January 2019.
- (e) **Speed Indicator Device** – It was agreed to defer consideration of this request until the next Council meeting to be held on 22<sup>nd</sup> January 2019.

**79/18 CORRESPONDENCE**

Council noted the following correspondence:

- Community First E-Bulletin – November 2018;
- Rural Hub Newsletter – November 2018;
- Road Closures update – November 2018;
- HALC training – November and December 2018;
- Parish Summit information;
- HC Cabinet updates;
- Lengthsman Briefings November 2018;
- Travelers Sites additional consultation.

**80/18 DATE OF NEXT MEETING**

Council noted that the next meeting of the Council would be held on Tuesday 22<sup>nd</sup> January 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no further business the Chairman declared the meeting closed at 10.05pm.

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**CHAIR:**

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**DATE:**