

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Tuesday 19th March 2019

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, I Dyer, P Lloyd, V Mackie, H Quinlan, C Saunders, J Simons and M West.

NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 26th March 2019 commencing at 7:00pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
2. **DECLARATION OF INTEREST**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **MINUTES**
The Minutes of the Council Meeting held on 26th February 2019 need to be agreed and signed as a correct record.
4. **MATTERS ARISING**
Please see update sheet attached to the agenda.
5. **POLICE REPORT**
To receive the Police report, if available.
6. **WARD COUNCILLOR REPORT**
To receive a report from Ward Cllr Cooper.
7. **FINANCES & POLICY**
 - (a) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to March 2019. A full list will be presented at the meeting.
 - (b) **Nominations** – To nominate the Council's representative on the Village Hall
9. **PLANNING MATTERS**
 - (a) **Planning** – To discuss planning applications received from Herefordshire Council.

- (b) **Gadbridge Road (P163963)** – To receive an update regarding this development.
- (c) **Pepperplock Application (P181050)** – To receive an update, if available.
- (d) **Neighbourhood Plan Update** – The Plan has successfully gone through the Regulation 16 consultation and is ready for examination. Amendments are currently being considered and the final Plan will require approval by the Parish Council. The appointment of an examiner will also be required. The final amendments will be presented at the meeting alongside details of suitable examiners.

10. PARISH MATTERS

- (a) **Telephone Box/Defibrillator** – To note that the telephone kiosk at Caste Green has been disconnected by Western Power. The Burtonwood Box remains connected.
- (b) **Pump House** – To receive an update from Welsh Water regarding the asset transfer of the Pump House and land to the Parish Council
- (c) **Post Office** – To receive an update. A leaflet has been distributed with the Spring Newsletter.
- (d) **Highways Task & Finish Group** – To receive an update from the Group, if available.
- (e) **Library & Public Convenience Maintenance Plan Development** – To consider the following:
 - Quotation to decorate external woodwork at Library and toilets, Back lane;
 - To ratify the purchase of a fan heater;
 - To confirm electrical works required;
 - To allocate funding to enable electrical works to be undertaken.
- (f) **Play Area/Skate Park** – To receive an update on the play area and an update regarding the proposed Skate Park.
- (g) **LEADER Funding Project** – To consider setting up a Working Group to oversee this project.

11. HIGHWAY MATTERS

- (a) **Footpath update** – To receive an update. Cllr Ware to report.
- (b) **Lengthsman/P3** – To receive an update on the works commissioned and outstanding, including the removal of the cherry tree at the Rose Garden. Cllr Lloyd to report.
- (c) **Gritting, Portland Street** – To note that this road will be removed from the gritting schedule by Balfour Beatty due to access issues.

12. CORRESPONDENCE – To receive the following correspondence:

- Locality Steward Weekly Briefings – March 2019
- Herefordshire Council, Road Closures March 2019 – Update to programme
- Herefordshire Rural Hub March 2019 newsletter
- Police Newsletter – March 2019
- Cabinet Update – March 2018
- HALC Information Corner – March 2019

13. DATE OF NEXT MEETING

The Annual Parish Meeting will be held on Tuesday 16th April 2019 at 7.30pm in the Hopelands Village Hall, Weobley HR4 8SN.

The Annual Parish Council meeting will be held on Tuesday 21st May 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 26th February 2019 commencing at 7:00pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), M Ware (Vice-Chair), C Breen, I Dyer (7.27pm), P Lloyd, V Mackie, H Quinlan and C Saunders.

ALSO PRESENT: PCSO Felix Rawlinson.

OFFICER PRESENT: Clerk to the Council

PUBLIC OPEN SESSION

There were no members of the public present. No issues were raised.

93/18 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs J Simons and M West.

94/18 DECLARATION OF INTEREST

The following Declaration of Interest was made:

- Cllr Anderson: P190370.

95/18 MINUTES

It was **RESOLVED** that the Minutes of the Parish Council Meeting held on 22nd January 2019 be agreed and signed as a correct record.

96/18 MATTERS ARISING

The following matters arising were noted:

- A quotation had been requested for the decoration of the new toilet doors and library windows;
- A decision regarding the LEADER funding application was still outstanding.

97/18 POLICE REPORT

PCSO Felix Rawlinson was in attendance. He apologised for the lack of attendance by the Police. This was being addressed. The following update was noted:

- There had been some vehicle damage in November/December 2018 at Burtonwood. Consideration was being given to install CCTV at the Centre and the Police had held a surgery;
- There had been a burglary in Broad Street and a number of other incidents in the last month;
- Parking issues had been experienced in Portland Street;
- Concern was expressed that there was a lack of confidentiality at the PACT meetings. This concern would be addressed.

98/18 WARD COUNCILLOR REPORT

Apologies had been received from Ward Cllr Cooper. There was no update to consider.

99/18 FINANCES & POLICY

(a) **Accounts Outstanding and Financial Statement** – Council approved the payment of accounts relating to February 2019 amounting to £5,828.30, including VAT:

PAYEE	SERVICE	CHEQUE	TOTAL
P Russell	Salary Feb 19	1484	£258.11
HMRC Cumbernauld	TAX/NHI	1484	£64.40
P Russell	Clerk's Expenses Feb 19	1484	£41.69
P Russell	Jubilee Fireworks	1484	£2,160.00
P Russell	A McEwen Toilet Refurb	1484	£845.00
C Breen	Spring Horse parts	1485	£133.50

Data Orchard CIC	NDP	1486	£2,059.20
Richard Mills	P3 Works	1487	£266.40
			£5,828.30

- (b) **Newsletter** – The Spring edition of the Newsletter was currently being collated. It was agreed to include articles relating to the Post Office and the elections on 2nd May 2019.
- (c) **Elections, 2nd May 2019** – Following consideration it was **RESOLVED** to request polling cards for the election taking place on 2nd May 2019.

100/18 PLANNING MATTERS

- (a) **Planning** – It was agreed to submit the following comments to Herefordshire Council.

APPLICATION: P190427
SITE: 62 Bearcroft, Weobley, Hereford, Herefordshire HR4 8TA
DESCRIPTION: Proposed works to Ash (T2) Fell to just about wire fence. Reason: Outgrown situation. Rowan (T3) Fell to ground level, retaining smaller tree nearest property. Reason: Outgrown situation.
COMMENT: No objection

APPLICATION: P190428
SITE: 62 Bearcroft Weobley, Hereford, Herefordshire HR4 8TA
DESCRIPTION: Proposed works to Ash (T1)
COMMENT: No objection

APPLICATION: P190370
SITE: 1 Apple Meadow Weobley, Hereford, Herefordshire HR4 8RZ
DESCRIPTION: Proposed works to Silver Birch tree at rear of property - reduce in height by approx.7 metres as tree has grown too tall.
COMMENT: No objection

APPLICATION: P190686
SITE: Tudor Cottage, Broad Street, Weobley, Hereford, Herefordshire HR4 8SA
DESCRIPTION: Application for approval of details reserved by conditions 3, 4 & 5 attached to listed building consent 184264.
COMMENT: No objection

- (b) **Gadbridge Road (P163963)** – It was agreed to contact Herefordshire Council again regarding the naming of this new development. The Parish Council expressed its dissatisfaction with the current proposals, none of which had either been confirmed or consulted upon. Following discussion, it was **RESOLVED** to request that the development be named Gadbridge Meadow.

There was concern that the highway may not be resurfaced. It was agreed to request the Locality Steward to establish whether or not there were plans to resurface the road and include yellow lines, and if there were plans who was going to carry out the works. Clarification would also be sought regarding the plans to reinstate the verge by the Village Hall which had been removed. Concerns were expressed that the width of the new pavement will narrow the lane. Clarification on the ownership of the verge would also be sought.

- (c) **Burtonwood Application (P181050)** – Council noted the update provided regarding the potential of the village to challenge the granting of permission for this outline application.
- (d) **Neighbourhood Plan Update** – Council noted that the Regulation 16 consultation would end on 6th March 2019. Once completed any responses submitted would be forwarded to the Steering Group by Herefordshire Council.

101/18 PARISH MATTERS

- (a) **Defibrillator** – Council noted that the position of the defibrillator had been confirmed at the Village Hall. Installation would proceed as soon as possible.

- (b) **Pump House** – Following discussion, it was **RESOLVED**:
- To request that Welsh Water/Dwr Cymru commences the transfer of the asset as originally agreed to Weobley Parish Council;
 - To confirm the proposed contribution of £5,000 from Welsh Water/Dwr Cymru towards the cost of any works to be undertaken to the Pump House;
 - To confirm that Welsh Water/Dwr Cymru would assist where possible with access to the tank in advance of any refurbishment;
 - To request that Welsh Water/Dwr Cymru undertakes a full asbestos survey via its internal team.
- (c) **Post Office** – Council noted a meeting to discuss on the future of the post office would be held in the next few days. Following the outcome of that meeting a decision on what further action to take would be made. If required, the Parish Council would facilitate a village meeting.
- (d) **Highways Task & Finish Group** – Council noted the report of the first meeting of this Group held on 12th February 2019. A number of options had been highlighted and a further meeting was being scheduled.
- (e) **Library & Public Convenience Maintenance Plan Development** – Council noted the draft maintenance plan developed for the Library and Toilet buildings. Further work would be undertaken on the plan and quotations for work required obtained. It was noted that some damage had been caused in Back Lane following works undertaken by a utility company. The Locality Steward would be informed.
- (f) **Play Area/Skate Park** – Council noted the update received regarding repair works undertaken in the play area and progress of the development of the proposed Skate Park. The Springer play unit had been repaired. It was agreed to check whether planning permission would be required for the development of the skate park.

102/18 HIGHWAY MATTERS

- (a) **Footpath update** – Council noted that all the footpaths were accessible and the gates and stiles in good repair. A new swing gate was going to be installed in the Spring. Mowing would commence in the next few weeks.
- (b) **Lengthsman/P3** – Council noted work undertaken to date including the clearance of the Chicken Run, and works to the library car park. The outstanding works previously agreed would be undertaken in the next few weeks.

Balfour Beatty had confirmed that it would maintain the verge and hedge outside the Abattoir due to its close proximity to the highway. Two blocked drains were reported in Back Lane.

Two quotations were being obtained to remove the cherry tree in the Rose Garden, which was dying. The tree would be allowed to bloom prior to removal.

103/18 CORRESPONDENCE – Council noted the following correspondence:

- Locality Steward Weekly Briefings – February 2019
- Herefordshire Council, Road Closures February 2019 – Update to programme
- Herefordshire Rural Hub February 2019 newsletter
- Police Newsletter – February 2019
- Cabinet Update – February 2018
- HALC Information Corner/Code of Conduct – February 2019

104/18 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 26th March 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no further business the Chairman declared the meeting closed at 9.20pm.

CHAIR:

DATE: