

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Tuesday 17th September 2019

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders, J Simons and M West. (1 Vacancy)

NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 24th September 2019 commencing at 7:00pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
 2. **DECLARATION OF INTEREST**
Members should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
 3. **CO-OPTION**
To consider filling the current vacancy through co-option.
 4. **MINUTES**
The Minutes of the Council Meeting held on 23rd July 2019 need to be agreed and signed as a correct record.
 5. **MATTERS ARISING**
Please see update sheet attached to the agenda.
 6. **POLICE REPORT**
To receive the Police report, if available.
 7. **WARD COUNCILLOR REPORT**
To receive a report from Ward Cllr Jones.
 8. **FINANCES & POLICY**
- (a) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to September 2019. A full list will be presented at the meeting.

- (b) **Litter Picking Boards** – To receive an update on the project to provide litter picking boards to encourage people to litter pick in the village.
- (c) **Bonfire and Fireworks** – To commence preparations for this event taking place on Tuesday 5th November 2019. Sponsorship to be sought and consideration to be given to hiring a griddle again.

9. PLANNING MATTERS

- (a) **Planning** – To discuss planning applications received from Herefordshire Council.
- (b) **Gadbridge Road (P163963)** – To receive an update regarding this development.
- (c) **Pepperplock Application (P181050)** – To receive an update, if available.
- (d) **Neighbourhood Plan Update** – To note that the Weobley Neighbourhood Development Plan received a positive referendum result with 85.2% in favour. There was a 28.3% turnout.

10. PARISH MATTERS

- (a) **Telephone Box & Defibrillator** – To receive an update, if available.
- (b) **Pump House** – To receive an update from Welsh Water, if available.
- (c) **Post Office** – To receive an update, if available.
- (d) **Highways Task & Finish Group** – To receive an update from the Working Group meeting.
- (e) **Proposed TRO, Weobley** – To receive an update following the initial meeting held on Thursday 4th September 2019.
- (f) **Future Maintenance Options** – A report outlining options for consideration is attached.
- (g) **Play Area/Skate Park** – To receive an update on the play area, an update regarding the proposed Skate Park and an update on the purchase of a new mower.
- (h) **LEADER Funding Project** – To receive an update on progress.

11. HIGHWAY MATTERS

- (a) **Footpath update** – To receive an update. Cllr Ware to report.
- (b) **Lengthsman/P3** – To receive an update on the works commissioned and outstanding. Cllr Lloyd to report. The following matters are outstanding:
 - Potential funding for safety gates at Folley Lane from Safer Routes to Schools;
 - Request for an addition Street Light, Kington Road;
 - Litterbin Cover, Cobbles. Cost of purchase to be agreed.
- (c) **Rose Garden Maintenance** – To receive an update, if available
- (d) **Surgery Parking** – To receive an update, if available.

12. **CORRESPONDENCE** – To note correspondence received. A list will be presented.

13. DATE OF NEXT MEETING

The next meeting of the Council will be held on Tuesday 22nd October 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 23rd July 2019 commencing at 7:00pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), J Simons (Vice Chair), C Breen, P Lloyd, H Quinlan, C Saunders (7.30pm), M Ware and M West.

ALSO PRESENT: Ward Cllr Jones and PCSO Emma Dunne.

OFFICER PRESENT: Clerk to the Council.

PUBLIC OPEN SESSION

There were no members of the public present. No issues were raised.

32/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr V Mackie.

33/19 DECLARATION OF INTEREST

There were no Declarations of Interest made.

34/19 MINUTES

It was **RESOLVED** that the Minutes of the Council Meeting held on 25th June 2019 be agreed and signed as a correct record.

35/19 MATTERS ARISING

Council considered the update report. The following matters were noted:

- The new lease for the Bell Square car park had been received;
- The tree applications had now been submitted.

36/19 POLICE REPORT

The following report was presented by PCSO Dunne:

- A number of crimes had been reported including criminal damage in Meadow Street, an assault in Burtonwood and drug paraphernalia in the Weather Shelter;
- The play area and weather shelter would continue to be monitored by the Team;
- The PACT meetings would continue to be held at the Green Bean as it was considered the best location and was working well;
- The next PACT meeting would be held on 31st July at 11am with a further one on 4th September;
- The Team was aware that the Weobley Bonfire Night would take place on Tuesday 5th November 2019. There would be a police presence;
- It was confirmed that the Team did not produce a newsletter but information of the area could be found on the website.

37/19 WARD COUNCILLOR REPORT

The following report was presented by Ward Cllr Jones:

- A Full Council meeting had been held on 12th July and had focused mainly on the Hereford bypass. A final cabinet decision on whether the bypass would go ahead was being held on 25th July;
- The introduction of the Community Infrastructure Levy (CIL) had been postponed until 2020;
- A meeting had been held with the S106 Officer and it had been confirmed that funding would be made available for a mower for the Parish Council and a mower for the Bowls Club;

- An Environment and climate meeting had been held to look at options regarding transport, park and ride etc;
- The launch of the Beryl Bikes in Hereford would take place on 29th July 2019;
- Cllr Jones had been appointed to sit on the Children's Scrutiny Committee.

Cllr Lloyd had met a Balfour Beatty Officer who had been inspecting Gadbridge Road in relation to the parking issues being experienced. It had been suggested that funding could be obtained for the gate to be replaced in Dirty Lane via the Safer Routes to Schools initiative. This funding opportunity would be investigated.

38/19 FINANCES & POLICY

- (a) **Accounts Outstanding and Financial Statement** – Council **RESOLVED** to approve the payment of accounts relating to July 2019, amounting to £4,368.84, including VAT:

PAYEE	SERVICE	CHEQUE	TOTAL
Richard Mills	Lengthsman works	1520	£496.80
West Mercia Energy	Toilets	DD	£20.12
West Mercia Energy	Library	DD	£84.80
West Mercia Energy	Toilets	DD	£26.23
West Mercia Energy	Library	DD	£64.60
P Russell	Salary July 2019	1521	£134.23
P Russell	Clerk's Expenses	1521	£40.29
R Russell	Salary July 19	1521	£247.73
HMRC Cumbernauld	PAYE/NI P Russell	1521	£89.20
P Russell (Ritherdon)	Electrical Cabinet	1521	£1,012.27
Cannon Hygiene	Duty of Care Toilets	1522	£42.00
Mrs Kenny	Timpson (keys)	1523	£12.00
Mrs Kenny	ALDI (cleaning materials)	1523	£8.36
Mrs Kenny	B&Q	1523	£15.00
Hopeland Village Hall	April to June 2019	1524	£45.00
Microshade Business Consultants Ltd	IT Services 2018-19	1525	£358.80
Stans the Man	Library decoration	1526	£980.00
Richard Baugh	Picnic Area repairs	1527	£320.00
Richard Baugh	Picnic Table repairs	1527	£240.00
Playdale Playgrounds	Safer surfacing pegs	1528	£30.00
C Breen	Container Bin	1529	£30.07
C Breen	Presteigne BS	1529	£4.18
C Breen	Barriers	1529	£23.96
P Lloyd	Sign It	1530	£43.20
			£4,368.84

- (b) **Litter Picking Boards** – Council noted the information received regarding a potential project to provide litter picking boards to encourage people to litter pick in the village. Following discussion it was agreed that Cllr Breen would consult with the local litter picking team and report back to Council at its September meeting.

39/19 PLANNING MATTERS

- (a) **Planning** – Council **RESOLVED** to submit the following responses to Herefordshire Council.

APPLICATION: P192095

SITE: The Cwm, Meadow Street, Weobley, Hereford, Herefordshire HR4 8SF

DESCRIPTION: Conversion of attached stables to provide additional living accommodation including creation of 2 no internal openings, replacement windows, repairs to historic timber frame, lowering of chimney and repairs to bread oven.

COMMENT: No objection

APPLICATION: P192096

SITE: The Cwm, Meadow Street, Weobley, Hereford, Herefordshire HR4 8SF

DESCRIPTION: Listed Building Consent: Conversion of attached stables to provide additional living accommodation including creation of 2 no internal openings, replacement windows, repairs to historic timber frame, lowering of chimney and repairs to bread oven.

COMMENT: No objection

APPLICATION: P192174

SITE: Land adjacent to Red Lion Church Street Weobley Herefordshire

DESCRIPTION: Variation of a condition 2 of planning permission P180279/F (Proposed dwelling) amendments to approved plans.

COMMENT: Recommend refusal for the following reasons:

- The proposal would distract from the view of the Church, undermining its visual amenity;
- The proposal was not as visually attractive as the original design;
- The proposal was more imposing on the surrounding area, which was of historic significance;
- The proposal would create a larger property than originally permitted;
- The variation proposed a change of materials that was unacceptable and not in keeping with the surrounding area;
- Concern was expressed regarding the high roof on the garage with the addition of a pitched roof;
- The Parish Council wished to fully support the comments submitted by Historic England.

(b) Gadbridge Road (P163963) – Council noted that the development was close to completion. It was **RESOLVED** to request:

- That the grass verge that was removed to increase the width of highway during site construction to facilitate work on site and improve access for traffic be reinstated;
- That the collar on the signpost be repaired;
- That M F Freeman be requested to resurface the entrance by the village hall as originally agreed;
- That a pavement be created leading from the village hall entrance to the entrance of the playing field to make it safe for existing and future users.

(c) Pepperplock Application (P181050) – Council note that no further update was available. It was agreed to monitor whether a Section 106 agreement was reached and published for the site. An update from Herefordshire Council would be requested.

(d) Neighbourhood Plan Update – Council noted that the Plan had now completed its examination stage, and had been amended as required. Following discussion, it was proposed by Cllr Simons, seconded by Cllr Quinlan and **RESOLVED** that Council adopt the examined and revised Neighbourhood Development Plan, prior to going to referendum.

40/19 PARISH MATTERS

(a) Telephone Box & Defibrillator – Council noted that the electrician had been contacted and the defibrillator would be installed in due course.

(b) Pump House – Council noted that no further update had been received from Welsh Water.

- (c) **Post Office** – Council noted that the Post office had now closed. The Chair had been in contact with the Post Office and had been assured that the aim was to secure a permanent presence in an existing business in the village.

In the short term an outreach service was going to be organised and would be provided by the Post office but further details of this service were not yet available.

- (d) **Highways Task & Finish Group** – Council noted that the Working Group would meet prior to the next Council meeting on 24th September 2019.
- (e) **Library & Public Convenience Maintenance Plan Development** – Council noted that the Working Group would meet prior to the next Council meeting on 24th September 2019. An initial report of options would be developed by the Clerk.
- (f) **Play Area/Skate Park** – Council received the following update:
- A new member had joined the play area working group;
 - Quotations for a new mower had been received and passed on to the Clerk;
 - The safer surface matting under the seesaw had been removed again;
 - The gate had been adjusted;
 - It was agreed to send the old mower to the Kingsland auction to sell for spares;
 - No parking bollards had been installed and appeared to be working well;
 - The zip wire had been adjusted recently.
- (g) **LEADER Funding Project** – Council noted that Visual Works was in the process of re quoting for the signage as the funding received did not fully cover the cost of the initial proposals. A Task & Finish Group meeting would be held at the beginning of September 2019.

41/19 HIGHWAY MATTERS

- (a) **Footpath update** – Council received the following report:
- A total of 39 hours of mowing had been undertaken so far this year. This included the mowing of the football pitch at the play area;
 - All the footpaths in the parish were regularly walked and inspected;
 - It was agreed to arrange a Parish Council walk in the autumn.
- (b) **Lengthsman/P3** – Council received the following report:
- Some work had been carried out to the hedge along the town ditch;
 - The trees adjacent to streetlights on Bearcroft had been trimmed back. Some work had been undertaken but Footpath LC1071 was still overgrown;
 - The Chicken Run hedge had been reported to Stonewater and had been cut;
 - The owners of the Abattoir hedge and verge had been contacted to cut back the hedge;
 - The quotation received to cut back Whitehill Park on both sides was accepted;
 - The repair the gate, Dirty Lane, would be deferred until funding options had been explored.
- (c) **Rose Garden Maintenance** – Council noted that no further update was available at present. The Chair would pursue this matter.
- (d) **Surgery Parking** – The following report was received:
- A proposal had been developed by the Surgery to create up to 10 chevron parking spaces and a quotation for the work obtained;
 - The Surgery was prepared to fund the full cost provided the spaces were only available for patient use during opening hours;
 - Balfour Beatty had also inspected the site and an update would be requested;

- It was agreed again to request Herefordshire Council to resurface Gadbridge Road due to the poor state of it.

42/19 CORRESPONDENCE – Council noted the following correspondence received:

- Locality Steward Weekly Briefings – July 2019
- Herefordshire Council, Road Closures July 2019 – Update to programme
- Herefordshire Rural Hub – July 2019 newsletter
- Free website seminar 14th August 2019 by Eventbrite.

43/19 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 24th September 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no further business the Chairman declared the meeting closed at 9:25pm.

CHAIR:

DATE: