

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Tuesday 15th October 2019

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders, J Simons and M West. (1 Vacancy)

NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 22nd October 2019 commencing at 7:00pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
 2. **DECLARATION OF INTEREST**
Members should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
 3. **CO-OPTION**
To consider filling the current vacancy through co-option.
 4. **MINUTES**
The Minutes of the Council Meeting held on 24th September 2019 need to be agreed and signed as a correct record.
 5. **MATTERS ARISING**
Please see update sheet attached to the agenda.
 6. **POLICE REPORT**
To receive the Police report, if available.
 7. **WARD COUNCILLOR REPORT**
To receive a report from Ward Cllr Jones.
 8. **FINANCES & POLICY**
- (a) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to October 2019. A full list will be presented at the meeting.

- (b) **Litter Picking Boards** – To receive an update on the project, if available.
- (c) **Bonfire and Fireworks** – To discuss preparations for this event taking place on Tuesday 5th November 2019.
- (d) **Budget 2020/21** – To consider the development of the 2020/21 annual budget. To appoint a Task & Finish Group.

9. PLANNING MATTERS

- (a) **Planning** – To discuss planning applications received from Herefordshire Council.
- (b) **Gadbridge Road (P163963)** – To receive an update regarding this development.
- (c) **Pepperplock Application (P181050)** – To receive an update on the S106 agreement being developed.
- (d) **Neighbourhood Plan Update** – To consider organising a thank you for all the volunteers involved.

10. PARISH MATTERS

- (a) **Pump House** – To receive an update from Welsh Water, if available.
- (b) **Post Office** – To receive an update. A request to ask the van to visit Burton Wood has been received.
- (c) **Highways Task & Finish Group** – To receive an update, if available.
- (d) **Proposed TRO, Weobley** – To agree a final response to the proposed TRO for Weobley.
- (e) **Play Area/Skate Park** – To receive an update on the play area. To consider formally appointing a Contractor to develop the Skate Park following the assessment of Tenders received. A recommendation from the Skate Park Committee will be considered.
- (f) **LEADER Funding Project** – To receive an update on progress.

11. HIGHWAY MATTERS

- (a) **Footpath update** – To receive an update. Cllr Ware to report.
- (b) **Lengthsman/P3** – To receive an update on the works commissioned and outstanding. Cllr Lloyd to report.
- (c) **Surgery Parking** – To note that the Chair has contacted the Surgery.

12. CORRESPONDENCE – To note correspondence received:

- Locality Steward Weekly Briefing – October 2019;
- Road Closures, Herefordshire Council – October 2019 programme updates;
- Herefordshire Rural Hub – October 2019;

13. DATE OF NEXT MEETING

The next meeting of the Council will be held on Tuesday 26th November 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 24th September 2019 commencing at 7:00pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), J Simons (Vice Chair), C Breen, P Lloyd, C Saunders, M Ware and M West.

ALSO PRESENT: Ward Cllr Jones and four members of the public.

OFFICER PRESENT: Clerk to the Council.

PUBLIC OPEN SESSION

There were four members of the public present. The following update was received:

- The skate park was progressing well but had been slightly delayed due to procurement issues. These had now been resolved and a revised tender had been published;
- The S106 funding had now been secured and the second funding source had agreed to extend its deadline for completion of the project;
- Further funding for the project had been secured from the Magpie magazine;
- A request was made for a young person to sit on the Parish Council. Due to legislative requirements this was not possible but it was agreed to investigate the best way to engage with young people and ensure that they have an input into the work of the Council.

44/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs H Quinlan and V Mackie.

45/19 DECLARATION OF INTEREST

There were no Declarations of Interest made.

46/19 CO-OPTION

As no applications had been received it was agreed to defer this item until the next meeting.

47/19 MINUTES

It was **RESOLVED** that the Minutes of the Council Meeting held on 23rd July 2019 be agreed and signed as a correct record.

48/19 MATTERS ARISING

Council considered the update report. The following matters were noted:

- It was agreed to hold a meeting on Thursday 10th October 2019 at the Library to discuss options for refurbishing the library and public conveniences;
- One new heater was required for the library. The electrician would be requested to install this as soon as possible.

49/19 POLICE REPORT

Apologies had been received from the Police. The following report was received:

- Antisocial behaviour was reported in Burton Wood with people revving up car engines. The Police encourage residents to provide registrations of vehicles involved which helps them track down the culprits.
- Damage to hanging baskets outside Unicorn House was reported;
- An attempted to break in to the church donation box was reported. Nothing was taken;

- The Police continue to actively patrol Weobley especially during the evenings to deter anti-social behaviour.

50/19 WARD COUNCILLOR REPORT

The following report was received from Ward Cllr Jones.

- Herefordshire Council was reviewing the bypass and relief road proposals. Decision on whether they would go ahead was still awaited;
- A proposal to switch off some of the traffic lights in Hereford was being considered to help reduce congestion and improve air quality;
- The Beryl Bikes project was working well although there had been some issues experienced;
- Cllr Jones had spent a day with the Locality Steward;
- Thanks were extended to him for his help securing the S106 funding for the skate park;
- He had attended a Children's Scrutiny Committee meeting.

51/19 FINANCES & POLICY

- (a) **Accounts Outstanding and Financial Statement** – Council **RESOLVED** to approve the payment of accounts relating to September 2019, amounting to £1,901.86, including VAT:

PAYEE	SERVICE	CHEQUE	TOTAL
West Mercia Energy	Library	DD	£53.98
West Mercia Energy	Toilets	DD	£24.05
P Russell	Salary Aug 19	1532	£134.23
R Russell	Salary Aug 19	1532	£223.43
P Russell	Salary Sept 19	1532	£258.11
R Russell	Salary Sept 19	1532	£111.72
P Russell	Clerk's Expenses	1532	£70.10
HMRC Cumbernauld	PAYE/NI P Russell	1532	£200.91
Magpie Magazines	Postal Subscription	1533	£12.00
Chris Breen	KPCM safety sign	1534	£10.38
Chris Breen	Morrisons - Fuel	1534	£21.15
Glasdon	Clamp Kit	1535	£30.42
A McEwen	Fit electrical cabinet	1536	£146.00
Richard Mills	Works at Whitehill	1537	£228.00
Cllr Lloyd	Hampton Hire	1538	£90.60
Data Orchard CIC	NDP	1539	£240.00
Cllr Anderson	Defibrillator Pads	1540	£46.78
			£1,901.86

- (b) **Litter Picking Boards** – Council noted the update on the project to provide litter picking boards to encourage people to litter pick in the village. It was agreed that responsibility, siting and storage would be considered by the Signage Task & Finish Group at its next meeting. The matter would be considered again at the next Parish Council meeting in October 2019.
- (c) **Bonfire and Fireworks** – Following discussion regarding the event taking place on Tuesday 5th November 2019, it was agreed to identify some additional volunteers to help prepare the site and to seek sponsorship for the event.

52/19 PLANNING MATTERS

- (a) **Planning** – Council **RESOLVED** to submit the following responses to Herefordshire Council.

APPLICATION: P192925
SITE: 25 Apple Meadow, Weobley, Herefordshire HR4 8RZ
DESCRIPTION: Crown reduce (by 2m) and dead wood Field maple (T1)

COMMENT: No objection

APPLICATION: P192640

SITE: Mellington House, Broad Street, Weobley, Herefordshire HR4 8SA

DESCRIPTION: Large Ash T1 - Reduce large low branch, lightly thin remaining branch, large extended limb reduce weight by on third, remove deadwood and remove fractured stubs. Two Ash Trees T2 - Remove two large branches and remove deadwood & ivy. Group of spruce trees T3 - Fell four Norway Spruce and reduce adjacent cypress by 50%. Willow T4 - Fell in sections to as near ground level as possible.

COMMENT: No objection

APPLICATION: P192649

SITE: Red Leaves, 78 Bearcroft, Weobley HR4 8TD

DESCRIPTION: Demolition of an existing Bungalow and replacement with new Bungalow.

COMMENT: No objection subject to the views of the neighbouring properties.

(b) Gadbridge Road (P163963) – Council noted the following update regarding this development:

Width of Pavement

Concern had been expressed regarding the width of the pavement along the Gadbridge Road. The pavement width has been constructed as per the approved plans.

Verge by the Village Hall leading into the Play Area

M F Freeman was requested to provide a pavement leading from the Village Hall entrance to the entrance of the playing field to make it safe for existing and future users. Council was informed that this would need to have been dealt with under a pre-planning condition.

Uneven Verge, Village Hall

M F Freeman was requested to reinstate and level the uneven verge outside the village hall. This had been agreed to.

Sign

M F Freeman was requested to repair the collar on the signpost that has been damaged by vehicles accessing the site. This was agreed to.

Entrance to the Village Hall

M F Freeman was requested to resurface the entrance by the Village Hall as originally agreed by the site manager. Only deterioration caused by M F Freeman would be rectified.

Following discussion, it was **RESOLVED** to submit the questions raised to Herefordshire Council for comment and action.

(c) Pepperplock Application (P181050) – Council noted that no further update was available. It was agreed to contact Herefordshire Council for a progress report on the S106 agreement.

(d) Neighbourhood Plan Update – Council noted that the Weobley Neighbourhood Development Plan received a positive referendum result with 85.2% in favour. There had been a 28.3% turnout. It was agreed to write to Data Orchard thanking them for all their support.

53/19 PARISH MATTERS

(a) Telephone Box & Defibrillator – Council noted the following update:

- All the defibrillators in the village had now been registered with the West Midlands Ambulance Service;
- Notices of the new locations needed to be put on the noticeboard;
- It was confirmed that the defibrillators were checked every week;
- A request from the Bowls Club for financial support for a defibrillator would not be pursued as it did not meet the criteria set out by the British Heart Foundation;
- It was agreed to develop a grant application form and set of criteria for future requests.

- (b) **Pump House** – Council noted that no further update had been received from Welsh Water regarding the asbestos survey and the transfer of the pump house. The matter would be pursued.
- (c) **Post Office** – Council noted that a mobile post office visited the village every week on a Tuesday between 9:30am and 11:30am. It was understood that there were plans to increase this to twice a week subject to a route amendment.
- (d) **Highways Task & Finish Group** – Council noted that a further meeting had yet to take place. It was agreed that a full analysis of the work to date drafted by Cllr Saunders would be completed and the Task & Finish Group would focus on those areas. A final report would be presented to Council in due course.
- (e) **Proposed TRO, Weobley** – Council noted the updated Traffic Regulation Order information received following the initial meeting held on Thursday 4th September 2019. Following discussion, it was **RESOLVED:**
 - To contact the Bus Company to seek views on reducing the number of bus stops to one in Broad Street and reroute the Kington service along Back Lane;
 - To defer a decision until a response had been received.
- (f) **Future Maintenance Options** – Council noted the report tabled regarding the potential of employing an Environmental Operative to undertake basic tasks in the village. Following consideration, it was agreed to develop the proposal further and include all costs in an interim budget for consideration.
- (g) **Play Area/Skate Park** – This matter had been dealt with under public open session.
- (h) **LEADER Funding Project** – Council noted the update and agreed to hold a meeting on Thursday 10th October 2019 at 6.30pm to discuss the project further.

54/19 HIGHWAY MATTERS

- (a) **Footpath update** – Council noted the update presented by Cllr Ware. The footpaths remained popular with visitors and were well walked.
- (b) **Lengthsman/P3** – Council agreed to undertake the following works:
 - Carry out the agreed works in the Bell Square car park at a cost of £475 + VAT;
 - Undertake weed spraying in the village at a cost of approximately £400 + VAT;
 - Replace the gates in Folly Lane at a cost of £430 + VAT;
 - Fell the cherry tree in the Rose Garden at a cost not exceeding £360 + VAT;

The following items would be reported:

 - Request the clearance of overgrowth of vegetation from streetlights in Bearcroft outside numbers 9, 80 and 95.
- (c) **Rose Garden Maintenance** – Due to works currently being undertaken in this area no update was available.
- (d) **Surgery Parking** – It was agreed that the Chair contact the surgery for an update.

55/19 CORRESPONDENCE – – Council noted the following correspondence received:

- Locality Steward Weekly Briefings – August and September 2019
- Herefordshire Council, Road Closures August and September 2019 – Update to programme
- Herefordshire Rural Hub – August and September 2019 newsletter
- Cabinet Briefing – Southern link road

- Children & Young People's Partnership showcase event on 7 October at 3pm-6pm at the Shire Hall in Hereford

56/19 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 22nd October 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no further business the Chairman declared the meeting closed at 10:16pm.

CHAIR:

DATE: