

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Tuesday 16th July 2019

TO: ALL MEMBERS OF WEOBLEY PARISH COUNCIL: Councillors L Anderson (Chair), M Ware (Vice Chair), C Breen, P Lloyd, V Mackie, H Quinlan, C Saunders, J Simons and M West. (1 Vacancy)

NOTICE OF MEETING

You are hereby summoned to attend the Parish Council Meeting of Weobley Parish Council which will be held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 23rd July 2019 commencing at 7:00pm at which your attendance is required.

Paul Russell

Paul Russell
CLERK TO THE COUNCIL

PUBLIC OPEN SESSION

Members of the public are invited to address the Council on any matters relating to the work of the Council or to raise any issues of concern. (Public Bodies (admission to meetings) Act 1960).

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
2. **DECLARATION OF INTEREST**
Members should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **MINUTES**
The Minutes of the Council Meeting held on 25th June 2019 need to be agreed and signed as a correct record.
4. **MATTERS ARISING**
Please see update sheet attached to the agenda.
5. **POLICE REPORT**
To receive the Police report, if available.
6. **WARD COUNCILLOR REPORT**
To receive a report from Ward Cllr Jones.
7. **FINANCES & POLICY**
 - (a) **Accounts Outstanding and Financial Statement** – To approve the payment of accounts relating to July 2019. A full list will be presented at the meeting.
 - (b) **Litter Picking Boards** – To consider developing a project to provide litter picking boards to encourage people to litter pick in the village.

8. PLANNING MATTERS

- (a) **Planning** – To discuss planning applications received from Herefordshire Council.
- (b) **Gadbridge Road (P163963)** – To receive an update regarding this development.
- (c) **Pepperplock Application (P181050)** – To receive an update, if available.
- (d) **Neighbourhood Plan Update** – The Plan has now completed its examination stage and amended as required. Council is now requested to adopt the final Neighbourhood Development Plan prior to going to referendum.

9. PARISH MATTERS

- (a) **Telephone Box & Defibrillator** – To receive an update, if available.
- (b) **Pump House** – To receive an update from Welsh Water, if available.
- (c) **Post Office** – To receive an update, if available.
- (d) **Highways Task & Finish Group** – A working Group meeting needs to be arranged.
- (e) **Library & Public Convenience Maintenance Plan Development** – A working Group meeting needs to be arranged.
- (f) **Play Area/Skate Park** – To receive an update on the play area, an update regarding the proposed Skate Park and an update on the purchase of a new mower.
- (g) **LEADER Funding Project** – To receive an update on progress.

10. HIGHWAY MATTERS

- (a) **Footpath update** – To receive an update. Cllr Ware to report.
- (b) **Lengthsman/P3** – To receive an update on the works commissioned and outstanding. Cllr Lloyd to report. The following works require consideration:
 - Trim trees adjacent to streetlights on Bearcroft;
 - Chicken Run hedge (reported to Stonewater)
 - Abattoir hedge and verge (owners written to)
 - Quote to cut back Whitehill Park (both sides)
 - Quotation to repair the gate, Dirty Lane (£430 + VAT)
- (c) **Rose Garden Maintenance** – To receive an update, if available
- (d) **Surgery Parking** – To receive an update, if available.

11. CORRESPONDENCE – To receive the following correspondence:

- Locality Steward Weekly Briefings – July 2019
- Herefordshire Council, Road Closures July 2019 – Update to programme
- Herefordshire Rural Hub – July 2019 newsletter
- SNT Police Newsletter – July 2019
- Free website seminar 14th August 2019 by Eventbrite.

12. DATE OF NEXT MEETING

The next meeting of the Council will be held on Tuesday 24th September 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

WEOBLEY PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Weobley Parish Council Meeting held at the Hopelands Village Hall, Weobley HR4 8SN on Tuesday 25th June 2019 commencing at 7:00pm.

MEMBERS PRESENT: Councillors L Anderson (Chair), C Breen, P Lloyd, H Quinlan, C Saunders (7.30pm), M Ware and M West.

ALSO PRESENT: Ward Cllr Jones.

OFFICER PRESENT: Clerk to the Council.

PUBLIC OPEN SESSION

There were no members of the public present. No issues were raised.

20/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs J Simons and V Mackie.

21/19 DECLARATION OF INTEREST

There were no Declarations of Interest made.

22/19 MINUTES

It was **RESOLVED** that the Minutes of the Council Meeting held on 28th May 2019 be agreed and signed as a correct record.

23/19 MATTERS ARISING

Council considered the update report. The following matters were noted:

- The redecoration of the public conveniences and library had now been completed. A new lock had been put on the door and an Accessible Toilet sign would be installed alongside the ladies and gents toilet signs;
- The in-house maintenance proposal had been deferred until September 2019.

24/19 POLICE REPORT

A written report had been submitted by the Police. The following matters were noted:

- A number of reports had been made of suspicious individuals and vehicles, as well as a number of thefts from various locations;
- Reassurance visits had been paid to those reporting suspicious activity;
- It was agreed to remind the police of their agreement to review the location of the PACT meetings.

25/19 WARD COUNCILLOR REPORT

The following report was received from Ward Cllr Jones:

- The main Council was about to commence following the elections in May. A Cabinet meeting had been held;
- The Hereford bypass had been put on hold and was presently being reviewed. A decision was expected in the next few weeks;
- Committee meetings had commenced following the appointment of members following the election.

26/19 FINANCES & POLICY

- (a) **Accounts Outstanding and Financial Statement** – Council approved the payment of accounts relating to June 2019 amounting to £1,479.49, including VAT:

PAYEE	SERVICE	CHEQUE	TOTAL
Mr Dartnell	B&Q (paint etc Library)	1513	£29.50
Mr Dartnell	CEF (lamp/Library)	1513	£37.19
Mr Ware	Wynnstay Agricultural	1514	£12.00
A McEwan	Library repairs	1515	£160.00
Mrs Scott	In Bloom donation	1516	£25.00
Dwr Cymru	Water Rates	DD	£134.64
R Russell	Salary June 19	1517	£247.73
P Russell	Salary June 19	1518	£178.83
P Russell	Clerk's Expenses	1518	£40.00
P Russell	HMRC Cumbernauld	1518	£44.60
Richard Mills	Lengthsman works	1519	£570.00
			£1,479.49

27/19 PLANNING MATTERS

(a) **Planning – Council RESOLVED** to submit the following responses to Herefordshire Council.

APPLICATION: P191854
SITE: 2 Oaklands Weobley Hereford Herefordshire HR4 8QL
DESCRIPTION: Proposed works to T1 Copper beech - 2m crown reduction due to proximity to house. T2 Silver birch - fell because it has outgrown position and has rot holes in the main stem.
COMMENT: No objection subject to the comments of the Tree warden.

APPLICATION: P191600
SITE: Field opposite Marsh House Farm Weobley Herefordshire
DESCRIPTION: Proposed 22 x 42m riding arena which will include change of use from agricultural land to equestrian and change of use of agricultural building to stabling.
COMMENT: No objection to the change of use. Concern was expressed regarding the access and it was recommended that planning approval should be subject to the agreement of highways.

(b) **Gadbridge Road (P163963)** – It was noted that a number of roof tiles had been stolen. It was agreed to pursue the reinstatement of the verge by the Village Hall with the provision of a proper pavement, hard standing at the entrance into the play area field and a new gate for pedestrians and access for a mower.

(c) **Pepperplock Application (P181050)** – No further update was available.

(d) **Neighbourhood Plan Update** – Council noted that the Plan was currently at the examination stage. A draft report had been received and it was currently being fact checked. Once completed the Plan would be ready for referendum.

28/19 PARISH MATTERS

(a) **Telephone Box & Defibrillator** – Council noted that an electrician was required. The Chair agreed to organise the electrician.

(b) **Pump House** – Council noted that there was nothing further to report. The asbestos survey had not yet been received from Welsh Water.

(c) **Post Office** – Council noted the verbal update received.

(d) **Highways Task & Finish Group** – Council agreed that a Working Group meeting be arranged.

- (e) **Library & Public Convenience Maintenance Plan Development** – Council agreed that the Working Group arrange a meeting to discuss improvements and potential future uses of the building. It was agreed to replace the existing wall heater with a space heater prior to the installation of new heating.
- (f) **Play Area/Skate Park** – Council noted the following update:
- A contractor had now been appointed to construct the new skate park;
 - A request for a new mower would be submitted to Herefordshire Council to be funded by S106;
 - The matting under the seesaw were to be repaired;
 - A bollard would be erected to prevent parking in front of the mower shed;
 - A disclaimer notice would be erected in the Village Hall car Park;
 - Cllr Breen would obtain further quotations for the new mower.
- (g) **LEADER Funding Project** – Council noted the report from the Working Group. A meeting had been held with Visual Works and the project was proceeding. Cllr Saunders would continue to look for the outstanding heritage trail panel information.

29/19 HIGHWAY MATTERS

- (a) **Footpath update** – Council noted the following report:
- Five mows had been undertaken to date amounting to 37 hours;
 - The play area had also been mowed five times;
 - The footpath sign at the bottom of Bearcroft needed reinstating.
- (b) **Lengthsman/P3** – Council noted the following update and agreed to undertake the outstanding works identified:
- Replace the dog signage in the Chicken Run and request Stonewater to cut the hedge;
 - Replace the gate in Dirty Lane;
 - The owners of the Abattoir would be contacted requesting them to cut back the hedge at the Old Abattoir;
 - The blocked drain at Chapel Orchard would be reported.
- (c) **Rose Garden Maintenance** – Council **RESOLVED** to accept the offer from local volunteers to look after this area. A Sum of £50 would be provided to help improve the soil. It was noted that the WI were planning to plant a tree in the village and this could potentially replace the Cherry being removed.
- (d) **Surgery Parking** – Council noted the proposal to create additional parking to serve the surgery and agreed to request further clarification regarding the plans.

30/19 CORRESPONDENCE – Council noted the following correspondence:

- Locality Steward Weekly Briefings – June 2019
- Herefordshire Council, Road Closures June 2019 – Update to the programme
- Herefordshire Rural Hub – June 2019 newsletter
- SNT Police Newsletter – June 2019

31/19 DATE OF NEXT MEETING

Council noted that the next meeting of the Council would be held on Tuesday 23rd July 2019 at 7.00pm in the Hopelands Village Hall, Weobley HR4 8SN.

There being no further business the Chairman declared the meeting closed at 9:35pm.

CHAIR:

DATE: